



學校延遲復課安排特別通告(2)

敬啟者：

教育局根據疫情的最新情況，於 2 月 25 日宣佈全港學校進一步延遲復課，即最早於 4 月 20 日復課。教育局會繼續聽取醫學意見，並會考慮學校的準備、社會防疫物資的供應等，稍後再作進一步評估。教育局會適時擬定復課安排，並盡早通知學校，讓學校預早做好準備。

教育局強烈呼籲學生避免去人多擠迫的地方，減低受感染的風險。學生應嚴格遵守所在地建議的防疫措施，密切留意身體狀況，如有不適，應盡快求醫。

本校就教育局延遲復課有以下特別安排：

1. 香港中學文憑試准考證之發放 (中六級適用)

有關香港中學文憑試准考證之發放，學校會密切留意考評局發出之最新資訊，適時透過學校網頁、內聯網及各班 WhatsApp 群組通知考生在指定日期及時間回校領取。

為節省同學交通時間及減低交叉感染的風險，學校安排同學只需回校一次領取准考證及所需物品，並簽收作實，物品如下：

物品	備註
(1) 准考證	領取時須核實資料，包括姓名、身份證號碼、相片、考試科目、各科應考語言、試場地點等，確保無誤。
(2) 口罩	考評局宣佈將派發口罩予考生，透過學校隨准考證派發。另外，本校亦免費額外提供適量口罩，供同學應考文憑試之用。由於數量有限，不設補領。
(3) 計數機 及 數學科補充練習	數學科補派物品，只適用已訂購的同學。

2. 活動取消或延期安排 (全校適用)

- 取消 95 週年校慶親子遊 (有關已交之款項將於復課後安排發還)
- 所有校隊訓練及比賽暫停

3. 停課期間網上教學、課業及學習評估安排 (中一至中五級適用)

3.1 第一階段的停課課業 (詳情參閱 2 月 7 日發出的學校通告)

3.2 第二階段的停課課業 (將於 2 月 27 日開始)

請家長參閱附件 1「網上教學時間表」。

2 月 26 日為教學預備日，當天特設技術支援時段，家長及學生如有需要可於指定時段參與教學視像測試。

2 月 27 日起，學生必須按「網上教學時間表」定時參與老師於 Moodle 平台發放的網上教學及課業，若有學習上的問題，可即時於網上向老師發問。

學生應按老師指示的特定時段完成網上學習並呈交課業。

各科的科主任將每周檢查學生呈交課業的情況，並記錄學生欠交功課的次數。請家長協助督促貴子女於延遲復課期間，留在家中進行網上學習，並完成課業。校方會緊密跟進學生功課表現，如發現學生欠交功課，班主任及科任老師將聯絡家長及學生跟進，屢次缺席網上學習及欠交功課者於復課後須作懲處。

為鼓勵學生溫習和鞏固知識，3月11至13日將進行各科的網上學習評估，學生須於指定時段登入Moodle平台完成答卷，所得分數將會計算入平時分內。

學校網頁存放了學習平台的使用指引，在此段停課期間，家長或學生如在電子學習技術上有任何問題，請仔細閱讀指引。如有需要，可於星期一至五，9:00-1:00致電學校校務處查詢或留下聯絡電話安排跟進。

學生應盡量留在家中積極進行電子學習，減少到人流多的地方及避免人際接觸，將疫症傳播的風險減到最低。無論任何情況，學生如需回校必須先通知班主任，出門前應戴上口罩及自行量度體溫，如發燒或身體不適，則應立即看醫生，並留在家中休息。

4. 有關學生津貼\$3500（全校適用）

請未交回學生津貼（2019/2020）表格B的家長，盡快把填妥之表格郵寄或親身交回本校校務處。家長如選擇親身交回學校，請留意學校辦公時間為星期一至星期五早上9時至下午1時正，星期六早上9時至中午12時正。

5. 支援有特殊需要的學生情緒（全校適用）

家長如發現子女情緒上有需要支援，可透過學校致電聯絡學校社工陸姑娘或姚姑娘（電話：2792 6712）。

請各家長繼續留意電子通告有關學校最新的安排。為有效防止新型冠狀病毒的傳播，亦請經常留意衛生署衛生防護中心及教育局的公佈。

此致
各位家長



甘陳富文校長 謹啓

二零二零年二月二十五日

網上教學時間表

26/2

教學預備日及技術支援日

9:30-11:00	教師技術支援(Zoom 教學及視像測試)
11:30-1:00	家長及學生技術支援(Zoom 教學及視像測試) *歡迎家長及學生在此時段連接以下網址，進入視像教學及測試平台 中一級 https://zoom.us/j/6740820505 中二級 https://zoom.us/j/4114195274 中三級 https://zoom.us/j/8337453663 中四級及中五級 https://zoom.us/j/7546584924

*學校網頁存放了 eClass, Moodle 和 Zoom 學習平台的使用指引，在此段停課期間，家長或學生如在電子學習技術上有任何問題，建議先仔細閱讀指引。

如有需要，可於星期一至五，9:00-1:00 致電學校校務處查詢，或留下聯絡電話安排跟進。

27/2 至 10/3 學生按以下時間表進行各科網上學習

27/2

	中一	中二	中三	中四	中五
10:30-12:00	數學	英文	科學	中文	數學
2:00-3:30	中文	科學	中國歷史	英文	通識

28/2

	中一	中二	中三	中四	中五
10:30-12:00	宗教	數學	英文	選修一	中文
2:00-3:30	科學	中文	中文	宗教	英文

2/3

	中一	中二	中三	中四	中五
10:30-12:00	英文	宗教	地理	通識	選修一
2:00-3:30	生活與社會	生活與社會	英文	數學	宗教

3/3

	中一	中二	中三	中四	中五
10:30-12:00	數學	英文	數學	中文	通識
2:00-3:30	中文	數學	宗教	英文	數學

4/3

	中一	中二	中三	中四	中五
9:00-10:30	英文	中文	數學	通識	選修一
11:00-12:30	生活與社會	生活與社會	中文	英文	數學
2:00-3:30	數學	英文	宗教	中文	選修二

5/3

	中一	中二	中三	中四	中五
9:00-10:30	中文	科學	英文	數學	通識
11:00-12:30	科學	數學	中國歷史	宗教	英文
2:00-3:30	英文	中文	數學	選修二	中文

6/3

	中一	中二	中三	中四	中五
9:00-10:30	中國歷史	科學	中文	通識	數學
11:00-12:30	數學	英文	科學	英文	宗教
2:00-3:30	中文	數學	英文	中文	選修二

9/3

	中一	中二	中三	中四	中五
9:00-10:30	生活與社會	生活與社會	地理	數學	通識
11:00-12:30	科學	中文	數學	選修一	英文
2:00-3:30	英文	宗教	中文	選修二	中文

10/3

	中一	中二	中三	中四	中五
9:00-10:30	數學	英文	科學	通識	數學
11:00-12:30	中文	中國歷史	英文	中文	選修一
2:00-3:30	宗教	數學	地理	英文	選修二

11/3 至 13/3 學習評估日

學生按時登入 Moodle 平台，完成網上學習評估。

11/3

	中一至中三	中四及中五
9:00-10:00	中文	中文
11:00-12:00	生活與社會/地理	通識

12/3

	中一至中三	中四及中五
9:00-10:00	英文	英文
11:00-12:00	中國歷史	選修一

13/3

	中一至中三	中四及中五
9:00-10:00	數學	數學
11:00-12:00	科學	選修二



Date: 25th February 2020

Dear Parents / Guardians,

Arrangements on Deferral of Class Resumption (2)

In view of the latest development of the epidemic, the Education Bureau (EDB) announced all schools (including kindergartens, primary schools, secondary schools, special schools and private schools offering non-formal curriculum) would further defer class resumption. Schools would resume their classes on 20 April 2020 the earliest. The EDB will take into account to the professional advice from health experts, readiness of schools and the supply of epidemic preventive materials in the community, etc. in making further assessment later. We will decide the date of class resumption when there are sufficient conditions to resume classes, formulate arrangement of class resumption as appropriate and inform schools as soon as possible so that schools can well prepare for the arrangements.

The Education Bureau (EDB) strongly appeals to students to avoid going to crowded places, in order to reduce the risk of being infected. No matter where students are staying, they have to step up the preventive measures, pay close attention to their health conditions, and consult a doctor at once if feeling unwell.

Special arrangements during deferral of class resumption

1. Collection of DSE admission form arrangement (For S6 Students)

In regard to the distribution of DSE admission form, the school will pay close attention to the latest information released by the Hong Kong Examinations and Assessment Authority. S6 students will be informed to collect their DSE admission forms via e-class, the school website, intranet or WhatsApp group. For saving travelling time and reducing the risk of being infected, students will be arranged to collect the following items on the same day.

Items	Remarks
1. DSE admission form	Students have to check and verify the following items on the admission form: candidate name, HKID number, student photo, subjects, exam language and venues etc.
2. Surgical masks	Surgical masks offered by the HKEAA will be distributed to students along with the DSE admission form.
3. Calculator and supplementary Maths exercise	Only applicable for students who have ordered calculators and Maths exercise from the school only.

2. Cancellation and postponement of activities (For All Students)

- a. PTA - 95th Anniversary Family Picnic on 7th March will be cancelled (refund arrangement will be announced after school resumes).
- b. All school team trainings and competitions are suspended.

3. Online teaching, coursework and assessment arrangements during school suspension (For S1 to S5 Students)

- 3.1 Phase 1 of the online learning programme has been introduced and put forth since early February. For details, please refer to the school notice issued on 7th February.
- 3.2 Phase 2 of the online learning programme begins on 27th February. For details and teaching schedule, please refer to Appendix 1.

To prepare parents and students for the online learning programme, a Zoom (online conferencing programme) technical support session is scheduled on 26th February to solve problems and answer questions parents and students have.

Students are expected to actively participate in the scheduled online learning courses according to the online teaching schedule (Appendix 1). Detailed information about each course will be announced through Moodle or eClass, or distributed on class-based instant messaging apps before the beginning of each learning session. Students are expected to complete and submit online assignments at the specified time assigned by teachers.

The online attendance records and assignment submission records will be checked, recorded and followed up by subject heads and class teachers weekly. Please assist and supervise your child to attend the online courses according to the schedule and complete the assignments during the suspension period. Repeated absences from the online courses and constantly failing to submit assignments may lead to serious consequences that might affect students' subject grades and conduct marks.

Online assessments are scheduled from 11th March to 13th March for each subject. Students are required to log in to the school's Moodle platform to complete test papers at the specified time (Appendix 1). The scores from the assessments will be counted towards the daily subject marks for each subject.

The school website contains guidelines for the use of learning platforms. If parents or students have any questions about e-learning during the suspension period, please refer to the guidelines for information. For enquiries, please contact the General Office from Monday to Friday, 9:00 a.m. to 1:00 p.m.

Please be reminded that students should try their best to stay home and avoid going to crowded places to reduce the risk of infection. If students need to visit the school during the suspension period, they must notify their class teachers in advance. They should also wear surgical masks and measure body temperature before leaving home. Consult a doctor at once and remain at home if feeling unwell.

4. Student Allowance \$ 3500 (For All Students)

Parents who have not returned the Student Allowance Form B (2019/2020) should mail or return the completed form to the school office as soon as possible. If parents choose to return it to school in person, please note that the school office hours are Monday to Friday, 9 am to 1 pm, and Saturday, 9 am to 12 noon.

5. Emotional support for the students with special needs (For All Students)

If students need emotional support during the class suspension period, parents may contact the school social worker, Ms. Yiu or Ms. Luk, at 2792 6712.

Please pay attention to eNotice for ongoing updates. Also, pay attention to the latest information released by the CHP and EDB regarding relevant measures on infectious diseases.

Thank you for your attention.



Yours faithfully,

Principal
Mrs KUM CHAN Fu-man

Online Teaching Schedule

26th Feb (Wed)

Preparation and IT Support Day

9:30 a.m. - 11:00 a.m.	Technical support for teachers (Zoom online video session)
11:30 a.m. - 1:00 p.m.	<p>Technical support for parents and students (Zoom online video session)</p> <p>Please use the following web links to access the technical support video session for different grade levels.</p> <p>Form 1 https://zoom.us/j/6740820505</p> <p>Form 2 https://zoom.us/j/4114195274</p> <p>Form 3 https://zoom.us/j/8337453663</p> <p>Form 4 and 5 https://zoom.us/j/7546584924</p>

The school website contains guidelines for the use of various learning platforms including eClass, Moodle and Zoom. If parents or students have any questions about e-learning during the suspension period, please refer to the guidelines for information. For enquiries, please contact the General Office from Monday to Friday, 9:00 a.m. to 1:00 p.m.

27/2 to 10/3 e-Learning Schedule

27/2

	S.1	S.2	S.3	S.4	S.5
10:30-12:00	Math	Eng	IS	Chinese	Math
2:00-3:30	Chinese	IS	Chi History	Eng	LS

28/2

	S.1	S.2	S.3	S.4	S.5
10:30-12:00	RME	Math	Eng	Elective 1	Chinese
2:00-3:30	IS	Chinese	Chinese	RME	Eng

2/3

	S.1	S.2	S.3	S.4	S.5
10:30-12:00	Eng	RME	Geog	LS	Elective 1
2:00-3:30	L&S	L&S	Eng	Math	RME

3/3

	S.1	S.2	S.3	S.4	S.5
10:30-12:00	Math	Eng	Math	Chinese	LS
2:00-3:30	Chinese	Math	RME	Eng	Math

4/3

	S.1	S.2	S.3	S.4	S.5
9:00-10:30	Eng	Chinese	Math	LS	Elective 1
11:00-12:30	L&S	L&S	Chinese	Eng	Math
2:00-3:30	Math	Eng	RME	Chinese	Elective 2

5/3

	S.1	S.2	S.3	S.4	S.5
9:00-10:30	Chinese	IS	Eng	Math	LS
11:00-12:30	IS	Math	Chi History	RME	Eng
2:00-3:30	Eng	Chinese	Math	Elective 2	Chinese

6/3

	S.1	S.2	S.3	S.4	S.5
9:00-10:30	Chi History`	IS	Chinese	LS	Math
11:00-12:30	Math	Eng	IS	Eng	RME
2:00-3:30	Chinese	Math	Eng	Chinese	Elective 2

9/3

	S.1	S.2	S.3	S.4	S.5
9:00-10:30	L&S	L&S	Geog	Math	LS
11:00-12:30	IS	Chinese	Math	Elective 1	Eng
2:00-3:30	Eng	RME	Chinese	Elective 2	Chinese

10/3

	S.1	S.2	S.3	S.4	S.5
9:00-10:30	Math	Eng	IS	LS	Math
11:00-12:30	Chinese	Chi History	Eng	Chinese	Elective 1
2:00-3:30	RME	Math	Geog	Eng	Elective 2

11/3 to 13/3 e-Learning Assessment Days

Students log on to the Moodle platform to complete the e-learning assessments.

11/3

	S.1 – S.3	S.4 – S.5
9:00–10:00	Chinese	Chinese
11:00–12:00	L&S/Geog	LS

12/3

	S.1 – S.3	S.4 – S.5
9:00–10:00	Eng	Eng
11:00–12:00	Chi History	Elective 1

13/3

	S.1 – S.3	S.4 – S.5
9:00–10:00	Math	Math
11:00–12:00	IS	Elective 2