



敬啟者：

九月份綜合通告(一)

茲有下列事項請家長留意，並請簽妥相關回條。各項資料茲臚列如下：

一、學與教

1	開課首兩星期安排	(全校適用)	P. 3
2	全年上課時間表	(全校適用)	P. 4
3	早讀計劃	(全校適用)	P. 5
4	訂報通告	(全校適用)	P. 5
5	過期還書及遺失圖書處理事宜	(全校適用)	P. 5
6	初中學業提升計劃	(中一至中三級適用)	P. 5
7	體育課家長同意書	(全校適用)	P. 5
8	集體訂購課本或教材	(中四級適用)	P. 5
9	數學科訂購計算機	(全校適用)	P. 6
10	集體訂購課本或教材	(中一至中三級適用)	P. 6
11	集體訂購公民與社會發展科教材	(中六級適用)	P. 6
12	中一及中二STEAM 課程事宜	(中一至中二適用)	P. 6

二、學生生活

13	交回中學生資助計劃「資格證明書」	(全校適用)	P. 6
14	林栢棟神父紀念助學金	(全校適用)	P. 7
15	學生活動支援津貼	(全校適用)	P. 7
16	學生健康服務計劃	(全校適用)	P. 7
17	學生注射流感疫苗	(全校適用)	P. 7
18	初中留校午膳安排	(中一至中三級適用)	P. 7

三、學生成長支援

19	有關學生攜帶手提電話回校的處理	(全校適用)	P. 8
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四、家校合作

20	派發家長證	(全校適用)	P. 8
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五、其他事項

21	熱帶氣旋及持續大雨時學校的安排	(全校適用)	P. 8
22	預防流行病感染措施	(全校適用)	P. 9
23	智能卡學生證使用守則及本學期「電子錢包」增值安排	(全校適用)	P. 9
24	家長內聯網戶口及eClass App發放通告安排	(全校適用)	P. 10
25	《個人資料收集及私隱政策》	(全校適用)	P. 10

六、回條部份

26	A) 九月開學綜合通告	(全校填寫)	P. 11
27	B) 電子校園計劃 - 「電子錢包」收費	(全校填寫)	P. 11
28	C) 熱帶氣旋及持續大雨時學校的安排	(全校填寫)	P. 12
29	D) 「學生活動支援津貼」通告	(申請者填寫)	P. 12
30	E) 有關學生攜帶手提電話回校的處理	(申請者填寫)	P. 13

31	F) 體育課家長同意書	(全校填寫)	P. 13
32	G) 集體訂購課本或教材	(中四級填寫)	P. 14
33	H) 數學科訂購計算機	(全校適用)	P. 14
34	I) 集體訂購課本或教材	(中一至中三)	P. 15
35	K) 集體訂購公民與社會發展科教材	(中六級適用)	P. 15
36	L) 學生注射流感疫苗回條	(參加者適用)	P. 16

七、附件

37	附件一：訂閱電子報資料	(全校適用)	P. 17
38	附件二：學生病歷	(全校適用)	P. 18
39	附件三：學生健康服務計劃	(全校適用)	P. 19
40	附件四：使用疫苗同意書及健康評估表	(全校適用)	P. 23
41	附件五：中一及中二級STEAM 教育計劃資料	(中一至中二適用)	P. 27
42	附件六：個人資料收集及私隱政策 (學生及家長)	(全校適用)	P. 29

各位家長有任何查詢或建議，請與學校聯絡（電話：2792 6712）。

此致
各位家長



甘陳富文校長 謹啓

二零二三年九月一日

聖經金句：耶穌開口教訓門徒說：「神貧的人是有福的，因為天國是他們的。」(瑪 5:2-3)

學與教

1. 開課首兩星期安排(全校適用)

1/9/2023 (星期五)開學日

7:55 a.m. 前	學生到達課室
8:00 - 8:15 a.m.	中小聯合升旗 及 開學早會祈禱
8:15 - 9:00 a.m.	班務 (一) ➢ 點名 ➢ 校服儀容檢查 ➢ 按照身高排隊
9:00 - 9:15 a.m.	小息
9:15 - 10:00 a.m.	➢ 中一、中二及中三 到禮堂參加開學聚會 ➢ 中四、中五及中六 返回課室班務 (二) 派發通告、手冊、簿等 ● 請到化學實驗室領取手冊及簿等
10:00 - 10:15 a.m.	小息
10:15 - 11:00 a.m.	➢ 中四、中五及中六 到禮堂參加開學聚會 ➢ 中一、中二及中三 返回課室班務 (二) 派發通告、手冊、簿等 ● 請到化學實驗室領取手冊及簿等
11:00 a.m.	放學

4/9/2023(星期一) 至 15/9/2023(星期五)按特別時間表上課

時間/日期	4/9	5/9	6/9	7/9	8/9
08:00 - 08:15	早會				
08:15 - 08:30	班主任時段				
08:30 - 09:10	第 1 課節	第 1 課節	第 1 課節	第 1 課節	第 1 課節
09:10 - 09:50	第 2 課節	第 2 課節	第 2 課節	第 2 課節	第 2 課節
09:50 - 10:05	小息				
10:05 - 10:45	第 3 課節	第 3 課節	第 3 課節	第 3 課節	第 3 課節
10:45 - 11:25	第 4 課節	第 4 課節	第 4 課節	第 4 課節	第 4 課節
11:25 - 11:40	小息				
11:40 - 12:15	班主任生活教育課	班主任生活教育課	班主任生活教育課	班主任生活教育課	班主任生活教育課

時間/日期	11/9	12/9	13/9	14/9	15/9
08:00 – 08:15	早會				
08:15 – 08:30	班主任時段				
08:30 – 09:10	第 5 課節	第 5 課節	第 5 課節	第 5 課節	第 5 課節
09:10 – 09:50	第 6 課節	第 6 課節	第 6 課節	第 6 課節	第 6 課節
09:50 – 10:05	小息				
10:05 – 10:45	第 7 課節	第 7 課節	第 7 課節	第 7 課節	第 7 課節
10:45 – 11:25	班主任生活教育課	第 8 課節	第 8 課節	第 8 課節	班主任生活教育課
11:25 – 11:40		小息			
11:40 – 12:15		班主任生活教育課	班主任生活教育課	班主任生活教育課	

1/9 起為新學年的正式上課日，學生必須按照編訂的時間表上課。如有缺席、遲到或早退，會正式作為學生考勤的記錄，因此若需請事假或病假，須按學校成長組的一貫要求處理，詳情請參閱學生手冊及學生守則。

2. 全年上課時間表(全校適用)

茲將本學年上課時間表列在下面：

時間	星期一	星期二	星期三	星期四	星期五
08:00-08:15	早會				
08:15-08:35	早讀				
08:35-09:15					
09:15-09:55					
09:55-10:10	小息				
10:10-10:50					
10:50-11:30					
11:30-11:40	小息				
11:40-12:20					
12:20-13:00					
13:00-14:10	午膳				
14:10-14:50					
14:50-15:30	生活教育課				中一至中五級: 活動課/班主任課 中六級:溫習節
15:30-15:45	班主任時間				

如遇特別日子(日子另作通知)，學校會上午上課，午飯後進行活動（多會在西貢大會堂進行），特別日子的上課時間如下：

課節	時間		備註
早會	08:00 - 08:10		
1	08:10 - 08:45		
2	08:45 - 09:20		
小息	09:20 - 09:30		
3	09:30 - 10:05		
4	10:05 - 10:40		
小息	10:40 - 10:50		
5	10:50 - 11:25		
6	11:25 - 12:00		
小息	12:00 - 12:10		
7	12:10 - 12:45		
8	12:45 - 13:20		
午膳	中一至中三	中四至中六	下午不設班主任時段。
	小息:13:20 - 13:30	午膳:13:20 - 14:10	
	午膳時間:13:30 - 13:55		
前往西貢大會堂	班主任帶領:13:55 - 14:30	學生自行前往:14:10 點名	當值老師沿途站崗。
全校性活動 (下午)	14:30 - 15:45		活動於西貢大會堂進行。

3. 早讀計劃（全校適用）

學校推行早讀計劃的目的是培養學生閱讀習慣，使學生閱讀的習慣延續於課堂以外。此外，期望透過早讀計劃能擴闊學生閱讀範圍，並能營造班級閱讀風氣。此計劃於 18/9/2023（星期一）正式推行，請家長及學生留意下列細則：

舉行時間：	星期一至五（8:15-8:35 a.m.）
舉行級別：	中一級至中五級（中六級自修或參與早讀）
閱讀時段：	逢星期二閱讀英文材料，其他日子閱讀中文材料。
閱讀材料：	<ul style="list-style-type: none">● 所有讀物必須益智、健康，學科不限。● 學生需自行帶備課外書籍或預早到圖書館借用圖書。● 中文閱讀時段：中文圖書、學校訂購之中文讀物／報紙。不接受漫畫、教科書、口語形式表達的圖書和雜誌。● 英文閱讀時段：英文圖書、雜誌或學校訂購之英文讀物／報紙。● 學生可向班主任老師借閱課室圖書角內的圖書。

持續而廣泛的閱讀習慣能陶冶性情，並有助提升學生語文能力及識見，敬希各家長鼓勵學生投入，享受閱讀的樂趣。

4. 訂報通告（全校適用）

本校鼓勵學生多閱讀報章，關心社會時事，所以提供訂閱電子報計劃（請參考附件一），如欲訂報，請於 21/9/2023（星期四）或之前將款項交給圖書館。

5. 過期還書及遺失圖書處理事宜（全校適用）

學生借閱本校圖書，應該妥善保存及準時歸還。若有遺失圖書或過期還書，本校跟隨教育局指引，處理如下：

遺失圖書：（1）購回圖書或（2）賠償圖書原價及書價 20% 之行政費。

過期還書：與香港公共圖書館處理方式一樣，每日每本圖書罰 \$0.5。

敬希家長提點 貴子弟妥善保存及準時歸還圖書。

6. 初中學業提升計劃（中一至中三級適用）

為提升學生對學習的積極性及主動性，並鼓勵學生認真準備每次學業評估，學校推行初中學業提升計劃。初中學生於第一學段考試及第二學段考試後，中文、英文及數學三個科目之中，其中有任何一科成績不達標者（及格分數為 50 分），須另行補考該學科（惟補考後之分數將不獲計入成績表內）。請家長督促 貴子弟持續積極學習，並鼓勵他們認真溫習，為每次學業評估作好準備，以爭取佳績。

7. 體育課家長同意書（全校適用）

體育是本校課程的基要部分，學生均須上體育課。惟 貴家長必須留意，如 貴子弟有任何健康問題，應徵詢醫生的意見，以確定是否適宜上體育課。如 貴子弟需要暫時或長期豁免上體育課，必須呈示註冊醫生證明書。請於 9 月 8 日（星期五）或之前，將附件二及回條交回本校。若發現 貴子弟有任何健康狀況的改變，請立刻通知本校。

8. 集體訂購生涯規劃教材（中四級適用）

學校本學年於中四級設有生涯規劃課，目的為學生認清學業興趣、能力及事業目標，以至建立個人的學習計劃及事業路向。現將為中四級學生集體訂購課本或教材，價格如下：

項目	價格
《生涯地圖：高中事業發展學習工具》（2021 年中文版）	\$30.00

費用將在學生的「電子錢包」帳戶內扣除。如有任何查詢，請與陳美君老師聯絡（2792 6712）。

9. 數學科訂購計算機（全校適用）

為配合數學科課程需要，學生於數學課堂及數學科考試時需自備計算機，所有認可使用的計算機必須印有「H. K. E. A. APPROVED」或「H. K. E. A. A. APPROVED」的字樣。現請各家長選擇：

1. 自行購買計算機備用
2. 經校方代訂：

牌子 / 型號	學校集體訂購價
CASIO Fx-50FH II	\$225.00

學生如欲透過學校代購，須於 2023 年 9 月 8 日或之前填妥回條，並將款項交給數學科任老師。如有查詢或意見，請致電 2792 6712 與李信賢或蔡世雄老師聯絡。

10. 集體訂購課本或教材（中一至中三級適用）

學校將為學生集體訂購課本或教材，各級雜項收費如下：

項目（學生必須購置項目）	價格
初中科學文件夾	\$3.5

費用將在學生的「電子錢包」帳戶內扣除。

11. 集體訂購公民與社會發展科教材（中六級適用）

為提昇學生學習公民與社會發展科的效能，本科將使用以下教材。惟之前因審批程序，教材未克列入書單之中。現為方便家長及學生購買教材，本科將為中六級學生集體訂購該教材，詳情如下：

教材：	價格
新視野公民與社會發展科 主題三 互聯相依的當代世界 (2023 年版)	學校訂購價 \$216.00

費用將在學生的「電子錢包」帳戶內扣除。如有任何查詢，請與陳永賢老師聯絡（2792 6712）。

12. 中一及中二 STEAM 課程事宜（中一至中二級適用）

本校 STEAM 教育課程旨從初中開始培養學生打好數理科技及藝術的學習基礎，啟發學生的創意潛能，裝備學生廿一世紀所需的能力，配合香港大力發展創科的政策方向，培育未來創科人才。本校編訂中一及中二級 STEAM 教育課時間如下：

出席同學	課程內容	日期	時間
中一級	STEAM理論課	整段學期內	科學、科技、藝術及數學及宗教課堂時間內進行
	工作坊	2024年3月或 4月（共一天）	星期六上午時段
中二級	物聯網工作坊	2024年2月-3月（共兩天）	下午4:00-5:00
	分組導修課	2024年3月- 5月（共四天）	下午 4:00-5:00
	成果展示會	7 月試後活動	上午時段

學校期望學生透過參與 STEAM 教育計劃，能對 STEAM 相關範疇更具興趣，並更能提升創造、協作和解難能力。中一及中二級 STEAM 教育計劃詳情可參閱附件。如有任何查詢，請電 2792 6712 與高國華副校長或吳熙文老師聯絡。

二、學生生活

13. 交回中學生資助計劃 (23/24)「資格證明書副本」(全校適用)

學生資助辦事處應已把「資格證明書副本」寄給成功申請中學生資助計劃的家庭，家長須將「資格證明書」於復課後一星期內交回校務處，學校將收集妥當後交回學生資助處。家長請自行影印「資格證明書副本」，以便日後申請其他資助（例如學生活動支援津貼）。

14. 林栢棟神父紀念助學金（全校適用）

林栢棟神父於六十年代為本校校監，為西貢青少年工作的先驅，校友會秉承林神父照顧弱小的精神，經過一番努力，成立了「林栢棟神父紀念助學金」，為家庭經濟有困難的學生，提供短期的財政援助。如有需要的學生或家長，可透過班主任、學校社工、或直接向周志偉助理副校長提交申請。

15. 學生活動支援津貼（全校適用）

教育局於 2019 年初成立學生活動支援基金，以支援有經濟需要的學生參與學校舉辦或認可全方位學習活動。主要資助對象是正接受學生資助辦事處全額資助、綜合社會保障援助，或符合學校自訂經濟困難審定條件的學生。若 貴子弟符合上述條件，可向學校申請全年資助，一經批核， 貴子弟在本學年參加學校舉辦的課外活動、訓練班、參觀等，一般可獲資助，直至撥款用完或 貴子弟不再符合資格為止。家長若申請是項資助，請填寫有關回條，連同有關証明，直接交回校務處。

16. 學生健康服務計劃（全校適用）

由衛生署舉辦之學生健康服務旨在促進及保持學生的身心健康，服務範圍包括身體檢查及健康評估。本校學生將於沙田學生健康服務中心接受健康檢查，該中心位於沙田大圍文禮路 2 號沙田(大圍)診所 1 樓。為學生進行健康檢查的時段是由 2023 年 11 月至 2024 年 10 月期間自行前往檢查。學生健康服務今年開放給中一至中六學生申請。煩請 貴家長細閱學生健康服務的文件(附件三)，並填寫參加表格甲部學生資料(無論是否參與計劃都必須填寫)，如參加須填寫乙部同意書及聲明，不參加者則填寫丙部不同意書。
請叮囑 貴子弟於 9 月 8 日(星期五)或以前，將填妥之表格交回班主任。

17. 學生注射流感疫苗（全校適用）

流行性感冒是香港最常見的流行傳染病，而流感的高峰期將至，本校學生事務組聯絡香港健康會有限公司(註冊慈善團體)使用衛生署疫苗資助計劃下免費為學生注射流感疫苗(四價)，參與醫生為陳卓洛醫生。

如 貴子弟參加，請家長填妥使用疫苗同意書及健康評估表，在 9 月 21 日(星期四)或以前將回條、疫苗接種健康評估表及使用疫苗資助同意書(附件四)交回班主任轉交周志偉助理副校長，逾期報名恕不受理。注射日期為 10 月 27 日(星期五)下午 1 時 25 分開始，注射地點為本校禮堂。如有任何查詢，請電 2792 6712 與周志偉老師助理副校長聯絡。

18. 初中留校午膳安排（中一至中三級適用）

本年度學生午膳供應商為「美利飲食有限公司」。

- a. 從 18/9/2023 (星期一) 開始，中一至中三各班同學須留校午膳。
- b. 為保障學生健康用膳，學生在午膳開始首 10 分鐘，可往洗手間洗手和清潔餐具，之後 15 分鐘則須留在課室午膳。
- c. 學校明白部份家長喜歡為子女親自烹調午飯，故特設家長午間送飯之安排。惟學校為確保校園食品衛生及減低食物變壞之風險，故實施以下的程序：
 - (i) 若家長自行送午餐到校，請將午餐儲存於保溫餐盒內，並須在餐盒外清楚寫上學生姓名及班別。
 - (ii) 因保安的理由，家長送午餐時，必須向校門護衛或工友出示本校印製的家長証。每位家長只可送餐盒一個，如就讀本校子女多於一名，可按子女之數目作調整。
 - (iii) 家長須在 12:30 p.m. - 12:50 p.m. 時段內，將餐盒送到在校務處樓梯旁之「午餐飯盒收集處」，並交到本校工友。
 - (iv) 家長不宜預備湯麵類等流質食物，以免在運送過程弄翻或發生意外。
 - (v) 為確保校園食品衛生，家長切勿將其他餐廳或食品公司之食物帶進校園，以免食物在過程中變壞以保障食物衛生。
 - (vi) 營養合宜的午膳對學生健康至為重要，希望各家長能重視學校政策，予以配合。
- d. 家長如欲對留校午膳時間安排給予意見或協助，本校非常鼓勵家長參與家長教師會午膳監察小組的工作，共同監察食品商之質素。

三. 學生成長支援

19. 有關學生攜帶手提電話回校的處理 (全校適用)

為確保不必要的課堂干擾，校方不鼓勵學生攜帶手提電話上學。惟家長需要學生攜帶手提電話以方便聯絡，家長於開學時必須向校方提出申請。如學生獲准攜帶手提電話回校，必須遵守以下守則：

- 校園內學生不得使用手提電話並必須關掉手提電話。學生如有急事需要聯絡家長，可到校務處借用電話。
- 校園內，學生手提電話一旦被發現已開啟，學生須在第三者見證下主動將手提電話交予班主任保管，並於放學後主動往班主任處取回。學生如再犯，需由家長到校取回手提電話，學生將被扣減操行二分。
- 如學生沒有提交攜帶手提電話回校之申請而被發現攜帶手提電話回校，則學生須在第三者見證下主動將手提電話交予班主任保管，班主任將通知家長到校取回，學生將被扣減操行三分。

四. 家校合作

20. 派發家長證 (全校適用)

今年「家長教師會家長證」將於稍後派發，並透過各學生交到家長手上。如有問題，請聯絡王麗珊老師。日後家長出入校園，煩請向門衛出示家長證。如家長為子女送午飯，亦請向工友出示家長證。

五. 其他事項

21. 熱帶氣旋及持續大雨時學校的安排 (全校適用)

遇有熱帶氣旋時，學校會隨時留意天文台之公佈，並採取下列措施：

天氣狀況	應採取的行動
當天文台發出三號或以下熱帶氣旋警告信號	學校照常上課
當天文台發出八號預警或八號或以上熱帶氣旋警告信號	學校停課
當天文台以三號取代八號或以上熱帶氣旋警告信號	除非事前已公佈所有學校須全日停課，否則學校應按下列安排恢復上課： 假如三號熱帶氣旋警告信號在上午5時30分或之前發出學校應恢復上課。

在暴雨期間，學校按教育局指引，採取下列措施：

暴雨警告信號	應採取的行動
黃色	學校照常上課。
紅色或黑色	
(i) 在上午5時30分至6時前發出	學校停課。 未離家上學的學生應留在家中。 學校保持校舍開放，同時安排教職員照顧已離家上學的學生，並在安全情況下，方讓學生回家。
(ii) 在上午6時至8時發出	學校停課。 未離家上學的學生應留在家中。 學校保持校舍開放，同時安排教職員照顧已離家上學的學生，並在安全情況下，方讓學生回家。 如學生在上學途中獲悉停課，宜觀察雨勢、道路、斜坡或交通情況，以決定是否繼續前往學校。 已返抵學校的學生應留在校內，直至情況安全才回家，家長無需急於到校接子女回家。
(iii) 在上午8時以後發出	學校繼續上課，直至正常放學時間為止，並應在安全情況下，方讓學生回家。

由於熱帶氣旋或暴雨而未能上課的日子，學校不會補回。

如因天氣惡劣，家長可自行決定應否讓子女上學，假如家長認為區內天氣、道路、斜坡或交通情況仍未完全恢復正常，便應讓子女留在家中，學校不會因而處分學生。

家長請在回條上說明若遇學校停課，學校讓學生自行回家或由家長到校陪同放學。

22. 預防流行病感染措施（全校適用）

a	根據衛生署衛生防護中心的公佈，一些傳染病例如 2019 冠狀病毒病、登革熱、季節性流感、水痘、手足口病及猩紅熱等不時於院舍及學校爆發。
b	因此，學校在新學年開始前已徹底清洗及消毒校園，亦會促請全校學生/教職員注意個人及學校環境衛生。
c	<p>為保障學生健康，我們籲請各位家長除了保持家居清潔衛生，亦須提醒 貴子弟時刻保持個人及校園環境衛生，以及注意以下各點：</p> <ul style="list-style-type: none">● 因應登革熱的最新情況，應採取預防措施，保護自己免受蚊叮咬。● 如子女有腹瀉、嘔吐及皮疹病徵，應盡快求醫；如有發熱、喉嚨痛、咳嗽或流感徵狀，必須立即戴上口罩和盡早求診，且須通知學校及留在家中休息，按照醫生的病假指示或直至徵狀消失及退燒後至少兩天(以較長者為準)才可回校。● 如子女感染手足口病，應留在家中休息，直至發燒消退及水疱乾涸、結痂後，才可回校上課。作為額外預防措施，如致病原確定為 EV71 型腸病毒，應在所有水疱變乾後兩星期才可返校。● 如子女有不適或須留院觀察，需立即通知學校。學校在有需要時會向衛生防護中心或有關部門呈報學生的情況及聯絡資料，使防控傳染病的工作可更有效地進行。● 遇有子女在校內不適，應與學校通力合作，將患病子女盡早從學校接走，並即時求診。● 為子女提供手帕或紙巾，並提醒子女不應與他人共用毛巾或紙巾。● 提醒子女保持雙手清潔，打噴嚏或咳嗽時應掩著口鼻及妥善棄置用過的紙巾。● 家長每天須在子女離家上課前為他們探熱。● 如學校獲衛生防護中心通知須實施量度體溫的額外措施，學校會通知家長相關安排。
d	新學年開始，學校亦已要求校車/保姆車司機，以及隨車人員，如有發熱或其他傳染病徵狀，切勿駕駛/登車，並應另作適當安排，及必須立即將情況通知學校及家長。
e	若有學生因病缺課，學校會盡量為他們提供學習支援，使他們不會因缺課影響日後的學習進度。
f	我們再次籲請各位家長通力合作，保持家居清潔衛生，並時刻提醒 貴子弟注意個人衛生，做好一切預防傳染病的措施。

23. 智能卡學生證使用守則及本學期「電子錢包」增值安排（全校適用）

本校獲優質教育基金撥款，推行電子校園計劃。此計劃旨在透過運用新科技，減省行政程序，從而讓教師能更專心照顧學生各方面成長的需要。學校引入學生智能卡系統，協助師生進行各項行政工作，包括：學生點名及出勤記錄、獎懲記錄、活動記錄、圖書借閱及電子繳費等工作。學生應留意以下使用守則及注意事項：

智能卡學生證使用守則：

- 智能卡是學生校內電子身份證，請家長提醒子女每天攜帶回校，並妥善保存。
- 學生進出校園需拍卡，拍卡者必須是智能學生證的持有人，不得代他人拍卡，違規者作欺騙行為處理，雙方均受嚴厲處分。
- 智能卡必須套在卡套內，避免刮花、塗污、弄濕或摺曲以損壞卡內晶片的數據。
- 如有遺失或損壞，立刻到校務處補領，並繳交新證費用。

「電子錢包」增值及繳費注意事項：

本計劃涉及多個項目，其中一項為「電子錢包」功能。

為配合學生各方面的發展，學校會安排各類型學習活動，或協助學生購買教材文具，這些事項或會涉及費用徵收的行政工作。推行「電子錢包」的目的可以減少學生經常攜帶現金回校，

學生亦能減少老師收取及找贖金錢所需的工作程序，令老師更能善用課堂時間，讓學生的學習更具成效。

「電子錢包」增值及繳費注意事項如下：

- 智能卡戶口內的金額只能用於學校指定的收費項目，例如：小額教材訂購費、級際活動車費，而有關項目亦會列明在家長通函內。如不欲購買或參與活動，請盡早交回通函回條通知學校。
- 各項增值及繳費記錄會於家長及學生的內聯網戶口內顯示，以供家長隨時查閱。
- 為減低家長於「電子錢包」增值時之負擔，學校於每學期初或智能卡戶口結餘不足時進行增值繳費。所有學生需為戶口增值，上學期約為\$500；學期中約為\$500，學期終時（連註冊費）約為\$500，視實際情況而定。
- 經教區招標和學校審標後，選定HKT(Tap&GO)為來年電子繳費系統供應商。合約期為期3年，由2022年9月1日至2025年8月31日。HKT(Tap&GO)能提供7x24小時電話查詢。
- 中一至中五電子錢包增值500元，如電子錢包餘額多於1,000元無須增值。中六電子錢包增值200元，如電子錢包餘額多於500元無須增值。
- 基於用者自付原則，利用電子錢包進行繳費，完成交易會從電子錢包帳戶中扣取手續費，手續費為每單成功交易額的0.5%，例子：(500元收費，手續費為\$500x0.5%=\$2.5)
- 學期終結時，若戶口內仍有餘額，會自動撥入新學年的戶口內繼續使用，而當學生離校時，餘額將會發還給家長。
- 若學生遺失了智能卡，拾獲者絕不能從戶口中提取款項，學生的戶口絕不會受到任何影響。
- 如個別學生因經濟困難，未能預繳增值費用，請與顏青霞副校長聯絡。

本學期「電子錢包」增值安排：

- 所有學生請於開課後一星期內透過eClass家長應用程式的電子繳費系統或繳交以上金額予班主任作增值之用。
- 如有任何查詢，請電2792 6712與顏青霞副校長或宋國安老師聯絡。

24. 家長內聯網戶口及 eClass App 發放通告安排（全校適用）

本校設有內聯網系統(<http://eclass.sts.edu.hk>)，用以加強師生及家長間之溝通。家長可以透過此系統查看學校活動，學生操行紀錄及家課資料等，亦可透過附設的電郵功能，與老師溝通。

為進一步促進家校通訊，本校引進 eClass App 流動裝置程式，並會透過此功能發放電子通告，家長安裝程式及開立戶口後，可登入系統簽覆電子通告，及接收由本校發出的訊息，查閱 貴子女的考勤紀錄、家課表、校曆表及電子繳費戶口等資料。

請家長參考學校網站(<http://www.sts.edu.hk>)首頁位置，或使用所提供之 QR Code，查閱「eClass App 家長使用指引」，並請家長到 Apple App Store 或 Google Play 安裝 eclass Parent App 於智能手機或平板電腦上。本校暫時仍會同步派發印刷版通告，請家長在此段期間同時簽覆電子通告及紙本回條，並指示 貴子女將紙本回條交回班主任處理。稍後，本校將會通知家長正式全面使用電子通告的安排。

如有任何查詢，請致電 eClass App 家長支援熱線 3913 3211，或致電 2792 6712 與資訊科技教育組宋國安老師或校務處聯絡。



25. 《個人資料收集及私隱政策》（全校適用）

本校依從《個人資料收集及私隱政策》謹慎處理學生及家長的個人資料，本校定期把包括但不限於學生活動照片及錄影等上載學校網頁或刊載學校刊物、紀錄學生學業紀錄等，只作教育用途。此政策適用於 貴子弟在本校就讀期間，希望家長授權學校按《個人資料收集及私隱政策》，使用及保存家長或監護人及 貴子弟的個人資料。請於 9 月 29 日（星期五）或之前，將附件五交回班主任。若日後需更改意願，請以書面通知本校。

六. 回條部份

(A) 九月開學綜合通告回條 (全校填寫)

敬覆者：本人已詳閱【九月開學綜合通告】，包括「過期還書及遺失圖書處理事宜」，並知悉各項有關安排。

家長附言(若有)：_____

此 覆
西貢崇真天主教學校(中學部)

學生姓名： _____
班 級： _____ 學號： _____
家長簽署： _____
日 期： 二零二三年 _____ 月 _____ 日

註：班主任收齊回條後交回校務處朱先生



2023-2024 年度第 01 號通函

(B) 電子校園計劃 - 「電子錢包」收費回條 (全校填寫)

敬覆者：本人已詳閱電子校園計劃 - 「電子錢包」功能及收費事宜，所有學生須繳指定金額(中一至中五:\$500；中六:\$200)，金額將存入學生的智能卡戶口內，並知悉各項有關安排。

家長附言(若有)：_____

此 覆
西貢崇真天主教學校(中學部)

學生姓名： _____
班 級： _____ 學號： _____
家長簽署： _____
日 期： 二零二三年 _____ 月 _____ 日

註：班主任收齊回條及款項(\$500)後交回校務處周小姐(Jasmine)。

(C) 熱帶氣旋及持續大雨時學校的安排回條 (全校填寫)

敬啟者：本人知悉有關「熱帶氣旋及持續大雨時學校的安排」事宜，現申明若天文台發出八號預警或八號或以上熱帶氣旋警告信號，或發出紅色或黑色暴雨警告時，教育局宣佈學校停課，本人同意在安全情況下，敝子弟將

☐ 自行離校回家（班主任會先致電家長取得同意。）

☐ 留在學校，直至家長到校陪同離校。

此 覆
西貢崇真天主教學校(中學部)

學生姓名： _____
 班 級： _____ 學號： _____
 家長簽署： _____
 日 期： 二零二三年 _____ 月 _____ 日

註：在正確的 ☐ 內加 ✓
 班主任收齊回條後交回校務處麥小姐(Remy)。

**(D) 「學生活動支援津貼」通告回條 (申請者填寫回條後，請直接交回校務處周小姐(Jasmine))**

敬啟者：本人知悉有關「學生活動支援津貼」事宜，現欲申請該項基金的全年資助。

本人的家庭

☐ 正接受社會福利署「綜合社會保障援助」
 (請附綜接受助人醫療費用豁免證明書副本)

☐ 核實接受學生資助辦事處「學生資助 *全額 / 半額津貼」(* 刪去不適用)
 (請繳交資格證明書副本)

☐ 有以下特殊情況或經濟困難，請 貴校酌情處理：

(校方批核：☐ 推薦 / ☐ 不推薦)

此 覆
西貢崇真天主教學校(中學部)

學生姓名： _____
 班 級： _____ 學號： _____
 家長簽署： _____
 日 期： 二零二三年 _____ 月 _____ 日

註：在正確的 ☐ 內加 ✓
 申請者自行將申請回條交回校務處周小姐(Jasmine)，不申請者無須填寫回條。

(E) 有關學生攜帶手提電話回校的處理回條 (申請者填寫)

敬啟者：本人得悉 貴校有關手提電話的處理事宜。

☐

本人現替敝子弟向校方申請攜帶手提電話回校，若申請一旦獲接納，本人定與校方合作，督促敝子弟遵守所有守則。

申請原因(請列明)：_____

☐

敝子弟毋須向校方申請攜帶手提電話回校。

此 覆

西貢崇真天主教學校(中學部)

學生姓名：_____

班 級：_____ 學號：_____

家長簽署：_____

日 期： 二零二三年_____月_____日

註：在正確的 ☐ 內加 ✓

申請者請將申請回條交與班主任轉交校務處周小姐(Jasmine)。



2023-2024 年度第 01 號通函

(F) 體育課家長同意書回條 (全校填寫)

敬啟者：本人已細心閱讀「體育課家長」事宜，有關*小兒 / 小女 上體育課的安排如下：(請於適當的方格內加上「✓」號)

☐ 適宜上體育課。

☐ 不適宜上體育課，茲附上醫生證明書。

☐ 豁免由 _____ 至 _____ 上體育課，茲附上醫生證明書。

☐ 只適宜參與經醫生建議的活動，茲附上醫生推薦書。

此 覆

西貢崇真天主教學校(中學部)

學生姓名：_____

班 級：_____ 學號：_____

家長簽署：_____

日 期： 二零二三年_____月_____日

註：班主任收齊回條後交回校務處收集箱內。

(G) 集體訂購課本或教材回條 (中四級填寫)

敬覆者：本人已知悉集體訂購課本或教材事項，本人將會透過學校集體訂購。

此 覆
西貢崇真天主教學校(中學部)

學生姓名： _____
 班 級： _____ 學號： _____
 家長簽署： _____
 日 期： 二零二三年 _____ 月 _____ 日

註：費用將於 9 月 8 日(星期五)在學生的「電子錢包」帳戶內扣除。回條請交班主任轉交校務處周小姐(Jasmine)。

----- ✂ ----- ✂ -----

(H) 數學科訂購計算機回條 (全校填寫)

敬覆者：本人知悉上述安排，並會

☐

自行購買計算機備用

☐

委托校方代購 CASIO Fx-50FH II 型號的計算機，每部\$225 元正。

請在適當方格加“✓”

此 覆
西貢崇真天主教學校(中學部)

學生姓名： _____
 班 級： _____ 學號： _____
 家長簽署： _____
 日 期： 二零二三年 _____ 月 _____ 日

註：如委托校方代購，須於 9 月 8 日或之前填妥回條，並將款項交給數學科任老師。

(I) 集體訂購課本或教材回條 (中一至中三級填寫)

敬覆者：本人已知悉集體訂購課本或教材事項，本人將會透過學校訂購。

家長附言(如有)：_____

此 致
西貢崇真天主教學校(中學部)

學生姓名： _____
班 級： _____ 學號： _____
家長簽署： _____
日 期： 二零二三年 _____ 月 _____ 日

註：費用將於 9 月 15 日(星期五)在學生的「電子錢包」帳戶內扣除，回條請交班主任轉交校務處。

----- ✂ ----- ✂ -----

2023-2024 年度第 01 號通函

(K) 集體訂購課本或教材回條 (中六級填寫)

敬覆者：本人已知悉集體訂購課本或教材事項，本人將會透過學校訂購。

家長附言(如有)：_____

此 致
西貢崇真天主教學校(中學部)

學生姓名： _____
班 級： _____ 學號： _____
家長簽署： _____
日 期： 二零二三年 _____ 月 _____ 日

註：費用將於 9 月 8 日(星期五)在學生的「電子錢包」帳戶內扣除，回條請交班主任轉交校務處。

(L) 學生注射流感疫苗回條 (參加者適用)

敬覆者：本人知悉香港健康會有限公司使用衛生署疫苗資助計劃下免費到校為學生注射流感疫苗 (四價)。

本人 ☐ 同意 讓敝子女注射疫苗 (四價)。

☐ 不同意

此致

西貢崇真天主教學校 (中學部)

學生姓名： _____

班 級： _____ 學號： _____

家長簽署： _____

日 期： 二零二三年 _____ 月 _____ 日

家長附言 (如有)： _____

註：本次流感疫苗接種不會提供噴鼻式疫苗。

西貢崇真天主教學校(中學部)
2023-2024 年度訂閱電子報資料

報章	日期	價錢
1. 「明報」中學學生版(電子版)	全年	\$390
2. 「香港經濟日報」電子版	全年	\$300
3. 「星島」及「校園報」電子報	全年	\$248
4. Young Post & SCMP ePaper	全年	\$399

- 如欲訂報，請於9月21日(星期四)或之前將款項交給圖書館。
- 如對訂閱報章有任何查詢，請聯絡圖書館陳劍老師(電話：2792 6712)。

學生病歷

附件二

(由家長或監護人填寫)

(限閱文件 — 所提供的資料只用作與本校學生保健有關的事宜)

學生姓名：_____ 班號：_____ 性別：_____ 班別：_____

出生日期：_____ 家長/監護人姓名：_____

緊急聯絡電話：(1) _____ (2) _____

1. 如學生曾患有以下疾病，請在適當的方格內加上「✓」記號及列出詳情：

	疾病名稱	患病時年齡	疾病資料	發病時，醫生建議的處理方法（如適用）
<input type="checkbox"/>	葡萄糖六磷酸去氫酵素缺乏症			
<input type="checkbox"/>	哮喘			
<input type="checkbox"/>	腦癇病			
<input type="checkbox"/>	高熱引致抽搐			
<input type="checkbox"/>	腎病			
<input type="checkbox"/>	心臟病			
<input type="checkbox"/>	糖尿病			
<input type="checkbox"/>	聽覺不健全			
<input type="checkbox"/>	血友病			
<input type="checkbox"/>	貧血			
<input type="checkbox"/>	其他血病			
<input type="checkbox"/>	藥物敏感			
<input type="checkbox"/>	疫苗敏感			
<input type="checkbox"/>	食物敏感			
<input type="checkbox"/>	其他敏感(請註明：_____)			
<input type="checkbox"/>	肺結核			
<input type="checkbox"/>	曾進行小型手術			
<input type="checkbox"/>	曾進行大型手術			
<input type="checkbox"/>	其他			

2. 倘認為學生不適宜上體育課或參加任何其他類型的學校活動，請具體說明理由並提交醫生證明書。

3. 其他補充資料：

家長簽署

家長姓名

日期

收集個人資料聲明

收集目的： 本校收集 貴子弟的個人資料，只會用作處理有關學生的保健及安全事宜。雖然提供個人資料與否純屬自願，但若你所提供的資料不足， 本校可能無法掌握 貴子弟的病歷，當意外發生時，我們可能未能為 貴子弟提供適切的協助。

索閱個人資料：根據《個人資料(私隱)條例》，你有權要求索閱和修訂你所提供的資料。如有需要，請與學校聯絡。

香港特別行政區政府
衛生署
學生健康服務總部

九龍觀塘啓田道 99 號
藍田分科診所 4 樓
電話：3163 4600



The Government of the Hong Kong
Special Administrative Region
Department of Health
Student Health Service
Head Office

4/F Lam Tin Polyclinic, 99 Kai Tin Road,
Kwun Tong, Kowloon.
Tel. No.: 3163 4600

致：家長／監護人

學生健康服務

衛生署學生健康服務現開始辦理2023/2024學年報名手續，本服務的對象為小學及中學日校學生，服務期由2023年11月至2024年10月。現誠邀貴子女參加此項服務。

學生健康服務旨在促進及保持學生的身心健康，服務會根據學生在各個成長階段的健康需要，提供促進健康及預防疾病服務，使他們可以充分發揮學習潛能。服務範圍包括健康評估(需要時接受身體檢查，發育／青春期中評估)、個別健康輔導及健康教育等活動。有關各年級的活動項目及“中二學生聽力檢查服務”，你可透過“學生健康服務”網頁www.shs.gov.hk/healthprog.pdf及https://www.studenthealth.gov.hk/tc_chi/resources/resources_forms/resources_forms.html查閱有關資訊。

已報名參加學生健康服務的學生，會根據就讀學校所在地區，獲安排到指定的學生健康服務中心，接受每年一次的健康檢查。貴子女獲編配的中心是沙田學生健康服務中心，地址為沙田大圍文禮路2號沙田(大圍)診所1樓。中心會在約定檢查日期前約一個月，經學校派發檢查通知書給家長／監護人。我們誠意邀請你陪同子女出席健康檢查。若你未能陪同子女出席，學生健康服務中心會按情況需要，透過所提供的電話號碼聯絡你。在特殊情況下，如未能成功聯絡，學生健康服務或會透過學校聯絡你。

參加學生健康服務將按學生“符合資格人士”及“非符合資格人士”的身份收費。學生如屬“符合資格人士”，可免費使用學生健康服務(詳情請參閱家長／監護人須知)。請儘早填妥參加表格及同意書(若你不同意貴子女參加學生健康服務，請填寫表格的甲及丙部)，交回貴子女就讀的學校。

請瀏覽“學生健康服務”網頁www.studenthealth.gov.hk或掃描參加表格上的二維條碼，以查詢有關“學生健康服務”的詳細資訊。如有任何查詢，請在服務時間內致電2609 3461 / 2609 5591與沙田學生健康服務中心的職員聯絡。

衛生署家庭及學生健康處
社會醫學顧問醫生
鍾偉雄醫生



2023年8月21日

家長/監護人須知

請注意下列事項：

1. 學生健康服務提供每年一次的健康評估，是一項促進健康及預防疾病的計劃，期間學生如有不適、任何健康上的問題或需要治療服務，可前往醫院管理局轄下的普通科門診診所或家庭醫生就診。學生如有學習困難的問題，學生或家長應向老師或學校輔導人員尋求協助。有關各年級的檢查/活動項目，你可透過“學生健康服務”網頁<http://www.shs.gov.hk/healthprog.pdf>查閱有關資訊。
2. 參加學生健康服務的收費，會按學生身份屬“符合資格人士”或“非符合資格人士”而計算。學生健康服務可向學生及其家長 / 監護人索取有關學生的相關文件，核實他們的身份是否屬“符合資格人士”，以釐定收費。參加服務的學生凡持有以下其中一種有效身份證明文件，均屬“符合資格人士”：
 - i) 香港永久性居民身份證 / 香港身份證(須待查核)
 - ii) 香港出生證明書，其上顯示香港特別行政區永久性居民的身份為“確定”
 - iii) 香港出生證明書，其上顯示香港特別行政區永久性居民的身份為“未確定”，但其香港特別行政區逗留許可證顯示：
 - a) 已獲准在香港無條件限制逗留
 - b) 持證人已獲批准逗留至(日期)，但持證人必須並非訪客及沒有逾期留港
 - iv) 香港特別行政區護照
 - v) 香港特別行政區回港證
 - vi) 具有在香港逗留有效簽證的香港特別行政區簽證身份書
 - vii) 由入境事務處發出具有下列其中一種標籤 / 蓋印的旅行證件：
 - a) “有香港入境權”
 - b) “持證人獲准無條件入境”
 - c) “以往規定的逗留條件現告撤銷”
 - d) “證實有資格領取香港永久性居民身份證”
 - e) “香港特別行政區居留權證明書”
 - f) “無條件限制居留”(須待查核)
 - g) “獲准逗留至(日期)” / “獲准逗留期限延至(日期)”，但持證人必須並非訪客及沒有逾期留港(須待查核)
 - viii) 豁免登記證明書
 - ix) 領事團身份證

學生如屬“符合資格人士”，可免費使用學生健康服務。如屬“非符合資格人士”(例如：所持旅行證件(護照、雙程證)顯示身份為“訪客”或屬擔保書持有人)，則須在檢查當日繳付憲報刊登的年費(現行收費為港幣 615 元)。

學生須於檢查當日出示身份證明文件，以查核是否符合資格免費使用服務。

有關是否符合資格按照適用於“符合資格人士”的收費率繳費，請參閱第 5114 號憲報公告。

3. 參加服務的學生請依照約定時間到指定的學生健康服務中心，接受每年一次約 90 分鐘的健康檢查及健康教育活動，我們誠意邀請家長陪同子女一起出席檢查。中心的服務時間是星期一至五，上午 9 時至下午 1 時及下午 2 時至 6 時(公眾假期除外)(大埔學生健康服務中心逢星期三休息)。大部份學生將會獲安排在課外時間接受服務。

歡迎家長及學生使用衛生署健康教育專線 2833 0111，或瀏覽“學生健康服務簡介”網頁<http://www.studenthealth.gov.hk>，以查詢有關“學生健康服務”的資訊。

4. 如有任何查詢，請在服務時間內致電學生健康服務中心。





衛生署

學生健康服務參加表格及同意書 2023/2024

(請用原子筆以正楷填寫)

甲. 學生/參加者 資料 (此部分必須填寫及☑適當的項目)										
學生/參加者姓名 (請依照身份證明文件 / 出生證明書填寫)								出生日期 日 月 年		性別 <input type="checkbox"/> 男 <input type="checkbox"/> 女
姓(中文)		名(中文)		姓(英文)		名(英文)		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
學校名稱 (如適用)								<input type="checkbox"/> 上午 <input type="checkbox"/> 下午 <input type="checkbox"/> 全日 班別		
* 學生出席周年檢查時，請攜帶所註明的身份證明文件。 證件種類： <input type="checkbox"/> 香港永久性居民身份證 <input type="checkbox"/> 香港出生證明書(其上顯示香港特別行政區永久性居民身份為“確定”) <input type="checkbox"/> 香港特別行政區護照 <input type="checkbox"/> 香港特別行政區回港證 <input type="checkbox"/> 香港特別行政區簽證身份書(具有在香港逗留的有效簽證) <input type="checkbox"/> 有效旅行證件(護照)，其上有香港“入境權”/“居留權”/“無條件限制逗留”/“無條件入境”/“以往規定的逗留條件現告撤銷”/“證實有資格領取香港永久性居民身份證”的標籤/蓋印 <input type="checkbox"/> 有效旅行證件(護照)，其上有在香港“獲准逗留至(日期)”或“獲准逗留期限延至(日期)”的標籤/蓋印，但持證人必須並非訪客及沒有逾期留港 <input type="checkbox"/> 旅行證件(例如：護照、雙程證)，其上顯示持證人是“訪客”/擔保書(俗稱“行街紙”)持有人(須按照“非符合資格人士”的收費率繳費) 學生如選擇下列各類證件，須按本署要求出示其他資料文件，以證明學生符合有關資格，否則須按“非符合資格人士”的收費率繳費 <input type="checkbox"/> 香港出生證明書，其上顯示香港特別行政區永久性居民身份為“未確定” <input type="checkbox"/> 香港身份證 (只適用於十一歲或以上) <input type="checkbox"/> 其他身份證明文件，請註明 _____										
乙. 同意書及聲明 (若閣下同意貴子女參加學生健康服務，請填寫此部分)										
出生地點				抵港定居時期 (在香港出生者不用填寫)				家長 / 監護人日間聯絡電話 (註：可作電話聯絡及接收短訊之用)		
				<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 月 年						
地址： 室 樓 座 大廈 街道 地區 領取郵件編號								住宅電話號碼 / 其它手提電話號碼		
<input type="checkbox"/> 香港 <input type="checkbox"/> 九龍 <input type="checkbox"/> 新界 <input type="checkbox"/> 其他 _____										
本人同意上述姓名的學生報名參加學生健康服務，亦同意授權衛生署署長向本人、學生就讀學校、學生健康服務委聘的服務提供者、政府部門及政策局以及有關各方索取或披露學生的所有相關資料，以辦理報名手續及跟進治療，並確定學生是否屬“符合資格人士”，從而釐定收費。 [學生如屬“符合資格人士”，可免費使用學生健康服務；如屬“非符合資格人士”，則須在檢查當日繳付憲報刊登的年費 (現行收費為港幣 615 元)。]										
家長 / 監護人簽署				與學生關係				<input type="checkbox"/> 父 <input type="checkbox"/> 母 <input type="checkbox"/> 監護人		
家長 / 監護人姓名				日期						
(請用正楷填寫)										
丙. 不同意參加 (若閣下不同意貴子女參加學生健康服務，請填寫此部分)										
本人不同意上述學生/參加者參加學生健康服務。 不參加原因： _____										
家長 / 監護人簽署				與學生關係				<input type="checkbox"/> 父 <input type="checkbox"/> 母 <input type="checkbox"/> 監護人		
家長 / 監護人姓名				日期						
(請用正楷填寫)										

用途聲明

學生健康服務

收集資料的目的

1. 當衛生署向病人及顧客提供服務及進行其他有關活動時，由病人或顧客所提供的個人資料，會由衛生署用作核實身份供以下用途：
 - a. 資格證明；
 - b. 提供服務包括但不限於臨床診症、診症預約安排及通知約期和顧客關係事宜；
 - c. 化驗結果／檢驗／診斷研究／治療的紀錄，作繼續照料或供其他專業醫療人員參考用；
 - d. 同意進行特定治療／化驗；
 - e. 跟進繳費事宜；
 - f. 調查傳染病爆發；
 - g. 就結核病或其他因公共衛生而須呈報／通知的疾病發出通知；
 - h. 追查無應診者，以作跟進及治療；
 - i. 登記／管理的紀錄；
 - j. 製備統計數字及會計報告、監察流行病、進行研究或教學用；及
 - k. 審計用途。

* 個人資料的提供，出於自願。如果你不提供充份的資料，我們可能無法證明你是否符合資格獲得某項服務或活動，因而不能為你提供服務／協助；又或我們即使仍然提供該項服務或協助，你亦須按不符合資格人士須繳的收費率（通常較高）繳費。

接受轉介人的類別

2. 你所提供的個人資料，主要由本署內部使用，但亦可能於有所需時因以上第 1 段所列目的，向其他政府部門或有關各方披露。此外，資料只可於你同意作出該種披露或作出該種披露是《個人資料（私隱）條例》所允許的情況下，才向有關方面披露。

查閱個人資料

3. 根據《個人資料（私隱）條例》第 18 條及 22 條以及附表 1 第 6 原則所述，你有權查閱及修正個人資料，包括有權取得你於以上第 1 段所述情況下所提供的個人資料。應查閱資料要求而提供資料時，可能要徵收費用。

查詢

4. 有關所提供個人資料(包括查閱及修正資料)的查詢，應送交：

學生健康服務
九龍觀塘啓田道 99 號
藍田分科診所 4 樓
文書主任
電話：3163 4600

學生健康服務
www.studenthealth.gov.hk



學生健康服務中心服務計劃
www.shs.gov.hk/healthprog.pdf



適用於 65 歲以下人士

衛生署
疫苗資助計劃
使用疫苗資助同意書

醫健通 (資助) 交易號碼 (由醫生填寫) 只可填寫一個交易號碼
TG - -

注意：請用黑色或藍色筆以正楷填寫本同意書。接種兩劑受資助的疫苗須填寫兩份同意書。
在簽署本同意書前，請先閱讀有關上述資助計劃及所接種疫苗資料的單張。
請在適當位置加上“✓”號及 * 刪去不適用者。

本人同意使用政府在疫苗資助計劃下提供的資助為本人 / 本人的子女 / 受監護者 * 接種季節性流感疫苗，詳情如下：

醫生姓名	Dr Chan Cheuk Lok	接種日期	27/10/2023
接種疫苗地點名稱	西貢崇真天主教學校(中學部)		
季節性流感疫苗種類及劑次 (請在適當位置加上“✓”號)			
<input checked="" type="checkbox"/> 滅活四價疫苗 (注射式)	9 歲或以上人士： <input checked="" type="checkbox"/> 本季度唯一一劑		
<input type="checkbox"/> 滅活四價疫苗 (噴鼻式)	9 歲以下兒童但過往季度曾接種季節性流感疫苗： <input type="checkbox"/> 本季度唯一一劑		
<input type="checkbox"/> 重組四價疫苗 (注射式)	9 歲以下兒童並從未接種季節性流感疫苗： <input type="checkbox"/> 本季度第一劑 <input type="checkbox"/> 本季度第二劑		
資格聲明 (請在適當位置加上“✓”號及 * 刪去不適用者)			
本人確認 本人 / 本人子女 / 受監護者 * 為香港居民及：			
<input type="checkbox"/> 本人正在懷孕 由登記參與計劃的主診醫生確認懷孕： _____ 登記參與計劃的主診醫生簽署確認			
<input type="checkbox"/> 本人年齡介乎 50 至未滿 65 歲 (年屆 65 歲或以上長者請使用另一表格)			
<input checked="" type="checkbox"/> 本人子女 / 受監護者 * 年齡介乎 6 個月至未滿 18 歲 或 已年滿 18 歲或以上並現正就讀香港的中學 (如屬後者，請提供學生手冊或學生證副本)			
<input type="checkbox"/> 本人子女 / 受監護者 * 乃智障人士並持有： <input type="checkbox"/> 殘疾人士登記證 (註明「智障」或「弱智」) <input type="checkbox"/> 由註冊醫生發出的醫生證明書以證明本人子女 / 受監護者 * 有資格接受資助接種疫苗 <input type="checkbox"/> 指定的智障人士服務機構負責人所簽發的證明書 (請提供前述證明文件副本)			
<input type="checkbox"/> 本人 / 本人子女 / 受監護者 * 為： <input type="checkbox"/> 領取社會福利署傷殘津貼人士 (請提供傷殘津貼批准信副本) <input type="checkbox"/> 領取社會福利署綜援計劃標準金額類別為「殘疾程度達 100%」或「需要經常護理」的人士 (請提供證明文件副本及簽署登記參與計劃醫生提供的聲明書)			

Seasonal Influenza Vaccination / Pneumococcal Vaccination Health Assessment and Vaccination Record

季節性流感疫苗 / 肺炎球菌疫苗接種 健康評估表及疫苗接種記錄

I. Information to be completed by service provider 由服務提供者填寫的資料

Name of Doctor-in-charge (負責醫生姓名): Dr Chan Cheuk Lok
 Organisation (主辦機構名稱): Hong Kong Health Club
 Place of Vaccination (接種疫苗地點): 西貢崇真天主教學校(中學部)
 Date of Vaccination (接種日期): 27 / 10 / 2023
 Enquiry Telephone Number (查詢電話): 2336 8086

II. Information to be completed by the vaccine recipient* 由接種者填寫的資料*

Please put a ✓ in the appropriate box 請在適當方格內加上 “✓” 號

A. Seasonal Influenza Vaccination 季節性流感疫苗接種

Applicable to Inactivated Seasonal Influenza Vaccine 適用於滅活季節性流感疫苗		Yes 有	No 沒有
1	Have you ever received any seasonal influenza vaccination? 你曾否接受流感疫苗接種?		
2	Do you have a history of allergic reaction to egg? 你是否對雞蛋曾出現過敏反應?		
3	Do you have a history of allergic reaction to any antibiotic? 你是否對任何抗生素曾出現過敏反應? (Please provide the name of antibiotic: _____) (請提供抗生素名稱: _____)		
4	Have you ever experienced any limb numbness or weakness after receiving prior seasonal influenza vaccination? 你是否曾在接種流感疫苗後, 出現手腳麻痺或無力?		
5	Do you have a history of severe allergic reaction to any vaccine component or a previous dose of any influenza vaccine? 你是否對任何疫苗成分或接種任何流感疫苗後曾出現嚴重過敏反應?		
6	Are you suffering from any bleeding disorders or on anticoagulants? 你是否出血病症患者或正服用抗凝血劑?		

Note: Children under the age of 9 who have never received any seasonal influenza vaccination before need to receive a 2nd dose 4 weeks after receiving the 1st dose.

注意: 9 歲以下從未接種過流感疫苗之小童, 需於 4 星期後接種第二劑疫苗

I declare that the information provided is correct and consent to receive the vaccination.

本人聲明以上所提供之資料全屬正確, 並同意接受疫苗接種。

Name of participant (English): _____ 參加者姓名 (中文): _____

Daytime Contact Number 日間聯絡電話: _____

Date of Birth 出生日期: _____ (DD/MM/YY) (日/月/年) Age 年歲: _____

Gender 性別: M / F (男 / 女)

Type of HK Identity document 香港身份證明文件: _____

Document number 證明文件號碼: _____

Signature 簽署: _____ Date 日期: _____

* If the vaccine recipient is under the age of 18 or mentally incapacitated, the form should be signed by parent / guardian

若接種者為 18 歲以下或無行為能力, 由家長或監護人簽署

III. Information to be completed by the healthcare worker providing vaccination 由提供接種的醫護人員填寫的資料

		Yes 有	No 沒有
1	Does the vaccine recipient have fever or flu symptoms on the vaccination day? 於接種當日，接種者是否有發燒或感冒徵狀?		
2.	Does the recipient have high-risk conditions? (For PCV13 vaccination only) 接種者是否有高風險情況? (只適用於十三價肺炎球菌疫苗接種)		

Vaccine given 已接種的疫苗

● Name of Vaccine 疫苗名稱(1): _____

Lot No. 批次編號: _____ Expiry Date 有效日期: _____ (日/月/年)

● Name of Vaccine 疫苗名稱(2): _____

Lot No. 批次編號: _____ Expiry Date 有效日期: _____ (日/月/年)

Name of healthcare worker 醫護人員姓名: _____ Signature 簽署: _____

中一及中二級 STEAM 教育計劃資料 (附件)**甲、背景：****(一)、STEAM 教育發展趨勢**

STEAM 教育為科學(science)、科技(technology)、工程(engineering)、藝術(Art) 及數學(mathematics)的縮略詞，它於 1990 年代發源於美國。隨着資訊科技蓬勃發展，STEAM 教育日益受到重視，並成為全球教育焦點。STEAM 教育有別於傳統科目之處，在於其着重於跨學科知識、解決難題及創新技能的應用。

為配合這個全球趨勢，在 2022 年《施政報告》中提出，本港會以普及化、趣味化、多元化的方式，大力推動 STEAM 教育，為學生打好基礎，配合香港未來發展創科的大方向。

(二)、校本 STEAM 教育課程

本校 STEAM 教育課程旨從初中開始培養學生打好數理科技的學習基礎，啟發學生的創意潛能，裝備學生廿一世紀所需的能力，配合香港大力發展創科的政策方向，培育未來創科人才。為推動學生自覺主動學習，本校今年重點深化校本 STEAM 教育課程，包括科學、科技、藝術與數學課程緊扣 STEAM 教育元素，並加強跨科協作。

乙、本計劃之主題：從小發展到大發明（設計及製作一件可改善人類生活的裝置）」**丙、目標：**

- 提供具挑戰性的學習活動，加強學生對STEAM相關範疇之興趣，及其創造、協作和解難能力。
- 提供機會讓學生綜合和應用與STEAM相關的知識與技能，以解決問題和創造嶄新的設計。
- 激發學生對事物產生好奇心，並能以堅毅精神面對困難。
- 讓各學習領域更新相關課程及調適學與教策略，並提供跨領域的協作平台，以促進學生綜合和應用與STEAM相關的知識與技能。

丁、大綱：**(1) 學習領域**

各學習領域更新與 STEAM 教育相關課程及調適學與教策略，並透過這計劃，進行跨領域的協作，持續發展校本與 STEAM 教育相關的課程。

(2) 學習活動

「小發展階段」(中一及中二)：

學生出席理論課及實習工作坊，學習 STEAM 相關的基本知識與技能。

「大發明階段」(中二)：

學生出席分組導修課，運用所學完成設計及製作一件小發明。

中一級 STEAM 課程

甲、理論課

(1) 目的：

- 在科技領域中融入 STEAM 相關學科的內容，強化學生在科學、科技、藝術及數學教育各學習領域及跨學習領域的綜合和應用知識與技能的能力。
- 以各科啟發學生的創意潛能
- 培育數碼科技世代下學生媒體和資訊素養

(2) 課程內容：

- 樂齡科技
- 物料科學
- 電路概念
- 數據處理
- 量度材料的尺寸
- 估算
- Micro:bit 的應用
- 科學道德觀與資訊素養
- 營商及市場學

乙、課後工作坊

(1) 目的：

- 提供平台讓學生實踐有關 STEAM 學科的知識及豐富學習經歷。
- 為中二製作一件小發明作準備，學習製作小發明必要的技能。

(2) 課程資料：

工作坊內容：雷射切割體驗、熱熔膠槍及發泡膠切割工作坊、焊接工作坊

中二級 STEAM 課程

目的：

1. 讓學生學習及實踐有關 STEAM 學科的知識。
2. 利用外間機構人力、知識及材料，為學生提供特別的學習經歷。
3. 學生利用中一及中二 STEAM 所學的知識，完成作品

甲、物聯網工作坊

目的：

- 讓學生理解物聯網的基本原理
- 學生可在 STEAM 作品中加入物聯網技術，增加作品的可能性

乙、分組導修課

- 學生在 STEAM 老師的指導發明作品
- 讓學生發揮創意，培養共通能力。

丙、成果展示會

- 7 月試後活動進行

西貢崇真天主教學校(中學部) 個人資料收集及私隱政策(學生及家長)

西貢崇真天主教學校(中學部)(下稱「本校」)承諾遵守《個人資料(私隱)條例》及由個人資料私隱專員發出的各類實務守則，以保護個人資料私隱。為此，本校會採取切實可行步驟，確保嚴格依照《個人資料(私隱)條例》有關私隱、保密及保安條文的標準，處理一切個人資料。

1. 本校持有的學生及家長或監護人的個人資料類別：

本校持有的學生及家長個人資料只涉及下三大類別：

- (A) 學生紀錄 —— 包括每一名正在或曾經就讀本校所辦(或與其他教育機構或團體合辦)課程的學生個人資料、學業紀錄等；
- (B) 家長或監護人紀錄 —— 包括每一名正在或曾經就讀本校學生的家長或監護人聯絡資料；
- (C) 其他紀錄 —— 包括因應學校推廣或活動等用途而收集的個人資料、相片、錄像等資料。

2. 保存個人資料

一般而言，本校將會按資料需用的時間保存學生及其家長或監護人的個人資料，並只容許獲本校授權的教職員，在合法合理的情況下，按指定目的查閱所需的個人資料，以回應學生本人日後的訴求，並履行機構責任，為其撰寫並簽發具公信力的在學證明書。

3. 使用各類別個人資料的目的

- (A) 家長或監護人資料 —— 為學校與家長間的聯絡之用。
- (B) 學生紀錄 —— 為學務及行政支援之用，包括入學登記、在校的學業、操行、服務及活動紀錄、公開考試成績、學生獎學金及經濟援助、學生輔導、學生升學及事業發展、校友事務、辦學團體屬下各校作教育研究用途的數據分析等。
- (C) 其他紀錄 —— 視乎該等紀錄的性質及收集資料的指明用途，包括本校各項服務和活動相關的行政工作，處理入學申請，推廣及培訓活動、購置服務、意見徵詢、對學校學生及家長或監護人的合法而恰當查詢等。

4. 轉移個人資料

未經事先授權，本校絕對不會將收集或保存的個人資料轉移。本校只會根據收集個人資料時(或之前)或已向資料提供者預先聲明收集資料的指定用途，把相關的個人資料，披露及/或轉移給教育局、考試及評核局、合法收集資料的政府部門、本校的辦學團體(主要為教育研究用途的數據分析)等。任何第三方一旦獲得本校披露及/或轉移資料提供者的個人資料，均在法律上負有責任，須將該等個人資料保密。

5. 個人資料的準確性

本校採取適當措施，將所持有個人資料的準確性、完整性及關連性保持在合理水平，以符合個人資料收集用途。本校致力將資料提供者的資料保持準確及適時更新，惟仍有賴資料提供者向本校準確提供所需資料，以及盡快通知本校關於其個人資料的任何錯誤或變更。

6. 查閱及改正資料

資料提供者或其合法授權人可以查閱、更新或改正本校所持有資料提供者的個人資料。所有查閱資料的要求，必須以中文或英文書面提出。詳情可向本校校務處查詢。

敬覆者：本人現同意披露本人及敝子弟的個人資料予學校，並授權學校按上述「個人資料收集及私隱政策」，使用及保存本人及敝子弟的個人資料。

此 致

西貢崇真天主教學校(中學部)

學生姓名： _____
 班 級： _____ 學號： _____
 家長簽署： _____
 日 期： 二零二三年 _____ 月 _____ 日



Dear Parents / Guardians,

September Circular

Please pay attention to the following special arrangements and return the reply slips to class teachers.

A. Learning & Teaching

1.	Arrangement of the First Two Weeks	(For All Students)	P.32
2.	Timetable for Academic Year 2023 - 2024	(For All Students)	P.33
3.	Morning Reading Scheme	(For All Students)	P.33
4.	Newspaper Subscription	(For All Students)	P.34
5.	Library Circulation Procedures – Overdue and Lost Books	(For All Students)	P.34
6.	Academic Enhancement Programme for Junior Forms	(For S1 to S3 Students)	P.34
7.	Parental Consent on Participation in Physical Education Lessons	(For All Students)	P.34
8.	Bulk Purchase of Career and Life Planning Learning Materials	(For S4 Students)	P.34
9.	Collective Order of Calculators	(For All Students)	P.34
10.	Textbooks and Teaching Materials Order	(For S1-S3 Students)	P.35
11.	Bulk Purchase of Citizenship and Social Development textbook	(For S6 Students)	P.35
12.	STEAM Programme for S1 and S2	(For S1 to S2 Student)	P.35

B. Student Life

13.	Submission of the “Eligibility Certificate” of the Financial Assistance for Secondary Students Scheme	(For All Students)	P.35
14.	Fr. Adelio Lambertoni Memorial Grant	(For All Students)	P.36
15.	The Student Activities Support Fund	(For All Students)	P.36
16.	Student Health Service	(For All Students)	P.36
17.	Influenza Vaccination Injection for Students	(For All Students)	P.36
18.	Lunch at School	(For S1 to S3 Students)	P.36

C. Student Growth Support

19.	Mobile Phones Policy	(For All Students)	P.37
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D. Home-School Cooperation

20.	Distribution of PTA Membership Card	(For All Students)	P.37
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E. Others

21.	School Arrangements during Tropical Cyclone and Heavy Persistent Rain	(For All Students)	P.37
22.	Preventive Measures against Communicable Diseases	(For All Students)	P.38
23.	Regulations of the Use of Student Smart Card and ‘eWallet’ top-up	(For All Students)	P.39
24.	School Intranet Parent’s Account and eClass App	(For All Students)	P.40
25.	Personal Information Collection and Privacy Policy	(For All Students)	P.40

F. Reply Slips

26.	A) September Circular	(For All Students)	P.41
27.	B) eCampus Scheme – Top-up of ‘eWallet’	(For All Students)	P.41
28.	C) School Arrangements during Tropical Cyclone and Heavy Persistent Rain	(For All Students)	P.42
29.	D) Notice of ‘The Student Activities Support Fund’	(For Applicants)	P.42
30.	E) Mobile Phones Policy	(For Applicants)	P.43
31.	F) Parental Consent on Participation in Physical Education Lessons	(For All Students)	P.43
32.	G) Bulk Purchase of Career and Life Planning Learning Materials	(For S4 Students)	P.44

33.	H) Collective Order of Calculators	(For All Students)	P.44
34.	I) Textbooks and Teaching Materials Order	(For S1 to S3 Students)	P.44
35.	J) Bulk Purchase of Citizenship and Social Development textbook	(For S6 Students)	P.45
36.	K) Influenza Vaccination Injection for Students	(For All Students)	P.45

G. Appendices

38.	Appendix I : Electronic Newspaper Subscription	(For All Students)	P.46
39.	Appendix II : Medical History of Student	(For All Students)	P.47
40.	Appendix III : Application and Consent Form for Student Health Service	(For All Students)	P.48
41.	Appendix IV : Consent to Vaccination Subsidy and Health Assessment Form	(For All Students)	P.52
42.	Appendix V : Details of STEAM Programme for S1 and S2 (Attachment)	(For S1 to S2 Students)	P.56
43.	Appendix VI : Personal Information Collection and Privacy Policy	(For All Students)	P.58

Should you have any enquiries, please feel free to contact us at 2792 6712.

Yours sincerely,



Principal
Ms KUM CHAN Fu-man

Bible Verses :

Jesus began to teach his disciples, saying: "Blessed are the poor in spirit, for theirs is the kingdom of heaven." (Mt 5:2-3)

Learning and Teaching

1. Arrangement of the First Two Weeks (For All Students)

1/9/2023 (Friday)

First Day of School

Before 7:55	Student arriving school
8:00 – 8:15 a.m.	Joint School (Secondary and Primary Sections) Flag Raising and Opening Ceremony
8:15 – 9:00 a.m.	Class Teacher Period in Classrooms (1) ➤ Attendance taking ➤ School uniform checking ➤ Queueing up
9:00 – 9:15 a.m.	Recess
9:15 – 10:00 a.m.	➤ S.1/2/3 School Opening Ceremony at School Hall ➤ S.4/5/6 Class Teacher Period in Classrooms (2) ● Collecting student handbooks and booklets in the chemistry laboratory
10:00– 10:15 a.m.	Recess
10:15–11:00 a.m.	➤ S.4/5/6 School Opening Ceremony at School Hall ➤ S.1/2/3 Class Teacher Period in Classrooms (2) ● Collecting student handbooks and booklets in the chemistry laboratory
11:00 a.m.	School Dismissal

4/9/2023 (Monday) to 15/9/2022 (Friday) Timetable

Time / Date	4/9	5/9	6/9	7/9	8/9
08:00–08:15	Morning Assembly				
08:15–08:30	Class Teacher Period				
08:30–09:10	1 st Period	1 st Period	1 st Period	1 st Period	1 st Period
09:10–09:50	2 nd Period	2 nd Period	2 nd Period	2 nd Period	2 nd Period
09:50–10:05	Recess				
10:05–10:45	3 rd Period	3 rd Period	3 rd Period	3 rd Period	3 rd Period
10:45–11:25	4 th Period	4 th Period	4 th Period	4 th Period	4 th Period
11:25–11:40	Recess				
11:40–12:15	Class Teacher Period	Class Teacher Period	Class Teacher Period	Class Teacher Period	Class Teacher Period

Time / Date	11/9	12/9	13/9	14/9	15/9
08:00–08:15	Morning Assembly				
08:15–08:30	Class Teacher Period				
08:30–09:10	5 th Period	5 th Period	5 th Period	5 th Period	5 th Period
09:10–09:50	6 th Period	6 th Period	6 th Period	6 th Period	6 th Period
09:50–10:05	Recess				
10:05–10:45	7 th Period	7 th Period	7 th Period	7 th Period	7 th Period
10:45–11:25	Class Teacher Period	8 th Period	8 th Period	8 th Period	Class Teacher Period
11:25–11:40		Recess			
11:40–12:15		Class Teacher Period	Class Teacher Period	Class Teacher Period	

1st September is the official opening day of the new school year. Students must attend classes in accordance with the scheduled timetable. Students must attend classes on time. Late arrival, early departure or other absences from the scheduled hours will be formally recorded in the student attendance records. If it is necessary for a student to take a casual leave or sick leave, the student must follow the standard school procedures. Please refer to the student handbook and guidelines for details.

2. Timetable for Academic Year 2023 - 2024 (For All Students)

Time	Mon	Tue	Wed	Thu	Fri
08:00 - 08:15	Morning Assembly				
08:15 - 08:35	Morning Reading Period				
08:35 - 09:15					
09:15 - 09:55					
09:55 - 10:10	Recess				
10:10 - 10:50					
10:50 - 11:30					
11:30 - 11:40	Recess				
11:40 - 12:20					
12:20 -13:00					
13:00 - 14:10	Lunch				
14:10 - 14:50					
14:50 -15:30	Life Education Period				S.1 to S.5: Activity Period / Form Teacher Period S.6: Study Period
15:30 - 15:45	Class Teacher Period				

On special occasions, lessons are conducted in the morning while activity or event (*which is mostly held in the Sai Kung Town Hall*) is organized after lunch. Special timetable is adopted on these days:

Period	Time		Remarks
Morning Assembly	08:00 – 08:10		
1	08:10 – 08:45		
2	08:45 – 09:20		
Recess	09:20 – 09:30		
3	09:30 – 10:05		
4	10:05 – 10:40		
Recess	10:40 – 10:50		
5	10:50 – 11:25		
6	11:25 – 12:00		
Recess	12:00 – 12:10		
7	12:10 – 12:45		
8	12:45 – 13:20		
Lunchtime	S1 to S3	S4 to S6	No form teacher period in the afternoon.
	Recess 13:20 – 13:30	Lunch 13:20 – 14:10	
	Lunch at school 13:30 – 13:55		
Before the Commencement of the activity / event	Teachers escort students to the Town Hall 13:55 – 14:30	Teachers take attendance at the entrance of the Town Hall at 14:10	Teachers-on-duty stand guard along the way
Activity for the whole school	14:30 – 15:45		Sai Kung Town Hall

3. Morning Reading Scheme (For All Students)

The Morning Reading Scheme is carried out to cultivate students' interest in reading and broaden their knowledge. The scheme starts on 18th September, 2023 (Monday).

Reading period : Monday to Friday (8:15-8:35 a.m.)

Participants : S1 to S5 (S6 students can choose to study or read books.)

Subjects reading : Students must read English reading materials every Tuesday. They can read Chinese reading materials on other days.

Reading Materials:

- Students may choose books in different themes or topics.
- Students should prepare the reading materials themselves. They are encouraged to borrow books from the class library, school library or public library.
- Reading materials allowed in Chinese reading sessions: Chinese books, newspapers and reading materials ordered by the school. Students are not allowed to read comics, textbooks, books and magazines that are written in colloquial language.
- Reading materials allowed in English reading sessions: English books, magazines, newspapers or reading materials ordered by the school.
- Students can borrow books in the classroom book corner from their class teacher.

Reading helps improve students' language proficiency. Please encourage your child to participate actively in the reading scheme.

4. Newspaper Subscription (For All Students)

The school encourages students to keep abreast of current issues, and therefore, we arrange electronic newspaper subscription for our students. For details, please refer to Appendix I. To place an order, please submit the subscription fees to the library on or before 21st September, 2023 (Thursday).

5. Library Circulation Procedures – Overdue and Lost Books (For All Students)

Students should take good care of the books that they borrow from the school library and return them before the due date. If the book is overdue or lost, the school will follow the guidelines given by the Education Bureau. The procedures are as follow:

Lost Book : (1) Return the missing item or

(2) pay the original price of the book plus 20% administrative fee.

Overdue book : The overdue fee is as same as that of the Hong Kong Public Library, i.e. \$0.5 / day.

Please remind your child to keep the books properly and return them punctually.

6. Academic Enhancement Programme for Junior Forms (For S1 to S3 Students)

In order to urge students to take the initiative in learning and encourage them to prepare for assessment in a more serious manner, the school plans to implement a programme to enhance their academic performance at junior forms. After the 1st and 2nd term examinations, a supplementary examination will be arranged for students who fail in the following subjects: Chinese Language, English Language and Mathematics. (The passing mark is 50.) (However, the score of the supplementary examination will not be counted in the Report Card.) Please urge your child to study hard and prepare well for the examinations.

7. Parental Consent on Participation in Physical Education Lessons (For All Students)

Physical Education (PE) is an integral part of the school's curriculum, and every student is required to take part in physical education classes. However, if your child has any illness, you should seek medical advice on whether your child is suitable to participate in PE lessons. If your child needs to be temporarily or perpetually exempted from PE lessons, a medical certificate from a registered doctor must be submitted by 8th September, 2023 (Friday).

Please return the reply slip for record keeping. If there are any changes in your child's health conditions, please notify the school immediately.

8. Bulk Purchase of Career and Life Planning Learning Materials (For S4 Students)

The school has Career and Life Planning lessons at Secondary 4 this year, which aims to help students understand their academic interests, abilities and career goals, to establish their own learning plan and career direction. As part of this, the school will purchase the following textbooks for the students. The price is as follows:

Item	Price
Career Mapping: A Career Development Tool for Senior Secondary Students (2021 edition)	\$30.00

Fees will be deducted from the students' e-wallets. Should you have any enquiries, please contact Ms. CHAN Mei-Kwan at 2792 6712.

9. Collective Order of Calculators (For All Students)

In order to meet the HKDSE requirement set by the HKEAA that all calculators used in public exams must have the pad-printed label 'H.K.E.A. APPROVED' or 'H.K.E.A.A. APPROVED' on them, the school offers to order the permitted model calculator for students. Details are as follows:

Brand / Model No.	School Purchased Price
CASIO Fx-50FH II	HK\$225.00

Students/Parents who want to order the calculator through the school should sign and return the reply slips by 8th September, 2023. Fees should be given to your subject teachers. If you choose to purchase one on your own, please check if it has the required label on it.
Should you have any enquiries, please contact Mr. LEE Shun-yin or Mr. TSOI Sai-hong at 2792 6712.

10. **Textbooks and Teaching Materials Order (For S1 to S3 Students)**

The School is going to order the following textbooks or learning materials for students. Details are as follow:

Item (For Junior Forms S1-S3 Compulsory Items)	Price
Junior Science Folder	\$3.50

11. **Bulk Purchase of Citizenship and Social Development textbook (For S6 Students)**

To enhance the capacity of learning of Citizenship and Social Development, the following material will be used in lessons. Owing to the selection procedure, the material is not listed in the school textbook list. To facilitate the purchase of the material, the school will purchase the following material for the S6 students collectively. The details are as follows:

Material:	Price
New Horizon Citizenship and Social Development Theme 3 Interconnectedness and Interdependence of the Contemporary World (2023 Ed.)	\$216.00

Fees will be deducted from the students' e-wallets. Should you have any enquiries, please contact Mr. Chan Wing Yin at 2792 6712.

12. **STEAM Programme for S1 and S2 (For S1 to S2 Students)**

The aim of the STEAM programme of the school is to nourish the students with laying the foundation of Science, Technology, Mathematics and Art from junior form of secondary school. It also invites the creativity of students and equips students with the abilities acquired in 21st century. It also supports the direction of Hong Kong promoting I&T development and fostering of talents. The timetable of school-based STEAM Programme for S1 and S2 is listed below,

Attendees	Content	Date	Time
S1	STEAM theoretical lessons	Within whole academic year	During Science, Technology, Visual Arts, Mathematics and Religious & Moral lessons
	Practical Workshops	March or April, 2024 (one day)	Saturday morning
S2	IoT Workshop	Febaurary to March, 2024 (two days)	4:00pm-5:00pm
	Group tutorial	March to May, 2024 (four days)	4:00pm-5:00pm
	Showcase	Post-exam activity in July	To be announced

It is expected that students could be more interested in STEAM related subjects through taking part in STEAM education programme. It is also expected that students could enhance ths skills of creativity, collaboration and problem solving. The detail of STEAM Programme for S1 and S2 is listed in attachment. If any questions, please dial 2792 6712 with contact with V.P. Ko Kwok Wah and Mr. Ng Hei Man.

(B) **Student Life**

13. **Submission of the “Eligibility Certificate” of the Financial Assistance for Secondary Students Scheme (23/24) (For All Students)**

The Student Financial Assistance Agency should have sent the Eligibility Certificate to successful applicants of the Financial Assistance for Secondary Student Scheme by mail. Please return the Eligibility Certificate to the School General Office within one week after the resumption of classes. The school will collect these documents and send them to the Student Financial Agency. Please keep a copy of the Eligibility Certificate for the application of other assistantship (e.g. The Student Activities Support Fund).

14. Fr. Adelio Lambertoni Memorial Grant (For All Students)

Fr. Adelio Lambertoni was the school supervisor in the 1960s. He was the pioneer of youth service in Sai Kung. Adhering to Fr. Lambertoni's spirit of taking care of the weak, the School Alumni Association founded the Fr. Adelio Lambertoni Memorial Grant. It aims at supporting students whose family is suffering from financial difficulties. The fund provides them with short-term financial assistance. Students or parents in need can submit application via form teachers, school social worker or directly to Mr Chow Chi-Wai, the Assistance Vice Principal.

15. The Student Activities Support Fund (For All Students)

The Education Bureau (EDB) set up the Student Activities Support Fund in 2019 to support S1-S6 students with financial needs to participate in life-wide learning activities organised or recognised by schools. The actual amount to be allocated to school will be based on the number of students who are either eligible to apply for financial assistance under the Student Financial Assistance Agency (SFAA) or the Comprehensive Social Security Assistance (CSSA). In addition, students who fulfilled the criteria of student in need set by the school can also be subsidized. Students who are eligible can apply for full grant. Upon approval, your child can participate in extracurricular activities, training courses, visits organized by the school etc. until the allotment is used up. If parents would like to apply for the assistance, return the reply slip with the relevant certificate(s) to the General Office.

16. Student Health Service (For All Students)

The Student Health Service was introduced by the Department of Health. It aims to safeguard both the physical and psychological health of school children through physical examination and screening for health problems. Students who enrol in the scheme will be given an annual appointment at the Shatin student health service centre (1/F, Sha Tin (Tai Wai) Clinic, 2 Man Lai Road, Tai Wai, Sha Tin) to receive services meeting by your own arrangements. The Student Health Service is available for S.1 to S.6 students.

Please read the student health service document carefully and fill in the application form "Part A - Student Particulars" and "Part B - Consent and Declaration" (If you do not agree to enrol your child in the Student Health Service, please kindly complete Part A and C of the form) and submit it to the class teacher on or before 9th September, 2023 (Friday).

17. Influenza Vaccination Injection for Students (For All Students)

Influenza is the most common infectious disease in Hong Kong. Due to the influenza peak season, our school has joined the project of Hong Kong Health Club Limited to provide Influenza Vaccination Injection (Quadrivalent) for students under the Vaccination Subsidy Scheme of Department of Health of HKSAR. Dr CHAN Cheuk Lok is the registered outreach doctor.

If you agree your child to receive seasonal influenza vaccination provided by Hong Kong Health Club Limited at the school, please fill in the parent's consent form and Health Assessment Form (Appendix IV). Return it to Class Teachers on or before 21st September, 2023 (Thursday). Late submission will not be accepted. The injection will be arranged on 27th October, 2023 (Friday) from 1:25p.m. at the School Hall. Should you have any enquiries, please contact Assistant Vice Principal Mr Chow Chi Wai at 2792 6712.

18. Lunch at School (For S1 to S3 Students)

The lunch supplier for the academic year is 'Murray Food & Beverage Limited'.

- a) Starting on 18th September, 2023 (Monday), all S1 to S3 students should stay in school for lunch.
- b) Students should go to the washroom to wash their hands and their cutlery in the first 10 minutes of the lunch hour. They should then stay in the classroom for lunch in the next 15 minutes.
- c) We understand that some parents would prefer to prepare meals for their children. Therefore, we make arrangements for parents to send homemade meals to school. To ensure food safety, the following procedures must be closely observed:
 - (i) All food should be kept in an insulation lunchbox to prevent leakage or spill over. Such containers must be clearly labelled with the student's name and class;
 - (ii) For security reason, parents should present the Parent's PTA membership cards to the security guard and janitors when sending meals. Each parent can only send one lunchbox. If you have more than one child, the number of lunchbox can be adjusted.
 - (iii) Parents should place their lunchboxes to the 'Lunchbox Collection Point' under the stairs of the General Office from 12:30 p.m. to 12:50 p.m. The janitors will help collect the boxes.
 - (iv) It is not appropriate to prepare noodles in soup or liquid food to avoid spill over or any accident during the delivery.

- (v) To ensure food safety, parents should not send any food from restaurants or other food suppliers for fear that the food may have rotten before it is delivered.
- (vi) The appropriate nutritional value of food is of great essence to students. We sincerely hope that parents will follow the school policy and cooperate with us.
- d) If parents would like to provide any opinions or assistance in the lunch arrangement, we strongly encourage parents to join the PTA Lunch Monitoring Group so that the quality of food can always be guaranteed.

(C) Student Growth Support

19. Mobile Phones Policy (For All Students)

To ensure lessons free from disturbance, the school does not encourage students to bring mobile phones to the school. You have to submit an application within one week after the resumption of classes if you wish your child to bring a mobile phone to school. Upon approval by the school, students must abide the following regulations:

- a) Students should switch off their mobile phones when they are on campus. If there is any emergency and that they have to contact their parents, they should go to their form teachers or General Office for assistance.
- b) If mobile phone is switched on and is found inside the campus, teachers will confiscate the phone temporarily under the witness of a third party. Students can claim it after school from his or her form teachers. If the same incident is found to occur again, the mobile phone will have to be collected by parents and two conduct marks will be deducted.
- c) If an unapproved mobile phone is found (no matter if it is switched on or off), teachers will confiscate the phone temporarily under the witness of a third party. The form teachers will inform parents to collect it and three conduct marks will be deducted.

(D) Home-School Cooperation

20. Distribution of PTA Membership Cards (For All Students)

"PTA Membership Cards" will be ready for distribution soon. Should you have any enquiries, please contact Miss Wong Lai Shan.

Parents should present their PTA membership card to the school gatekeeper upon entering the school campus. Please also present your card to the janitors when delivering lunchboxes to your child.

(E) Others

21. School Arrangements in case of Tropical Cyclone and Heavy Persistent Rain (For All Students)

In case of tropical cyclones, the school will take note of any announcement made by the Hong Kong Observatory and the following arrangements will apply:

Weather Conditions	Actions to be taken
Hoisting of No. 1 or No. 3 Tropical Cyclone Warning Signal	School operates as usual.
Hoisting of No. 8 Tropical Cyclone Warning Signal or above	Classes of the school are to be suspended.
No. 8 Tropical Cyclone Warning Signal is replaced by No. 3 Tropical Cyclone Warning Signal	Unless previous announcement has been made to the effect that classes will be suspended for the entire day, school is to resume if Tropical Cyclone Warning Signal 3 has been issued before 5:30 p.m.

In case of Heavy Persistent Rain, the school will follow arrangements as instructed by the Education Bureau and the following arrangements will apply:

Rainstorm Warning Signal	Actions to be taken
Amber	School operates as usual.
Red or Black	
(i) Issued from 5:30 a.m. onwards and before 6:00 a.m.	Classes of the school are to be suspended. Students who have not left for school should stay at home. School will keep our premises open and will arrange staff to look after the students who might arrive and ensure that conditions are safe before allowing students to return home.

(ii) Issued from 6:00 a.m. onwards and before 8:00 a.m.	Classes of the school are to be suspended. Students who have not left for school should stay at home. School will keep our premises open and will arrange staff to look after the students who have arrived at school. If students learn about the class suspension announcement on their way to school, they should decide whether to proceed with their journey to school taking into consideration the rain, road, slope or traffic conditions. Students who have already arrived at school should remain in school until it is safe for them to return home. Parents do not need to pick up children from school immediately.
(iii) Issued after 8:00 a.m.	Lessons will continue until the end of normal school hours. School will ensure that conditions are safe before allowing students to return home.

The school will not make up the day(s) lost due to the tropical cyclones or heavy persistent rain.

Parents should exercise their discretion in deciding whether or not to send their children to school at the time of inclement weather. They should keep their children at home if they consider that local weather, road, slope or traffic conditions at that time have yet to resume normal. Students will not be penalised under such exceptional circumstances.

Parents should indicate on the reply slip whether your child will go home himself / herself or be accompanied by parents when the school is closed.

22. Preventive Measures against Communicable Diseases (For All Students)

- a) As advised by the Centre for Health Protection (CHP) of the Department of Health (DH), outbreaks of communicable diseases such as COVID-19, dengue fever, seasonal influenza, chickenpox, hand, foot and mouth disease (HFMD) and scarlet fever may occur in institutions and schools from time to time.
- b) Therefore, before the commencement of the new school year, we have thoroughly cleaned and disinfected the school premises. We would also urge all students/staff members to pay attention to their personal hygiene and environmental hygiene of the school.
- c) For students' health sake, we would appeal to you that in addition to maintaining a clean and healthy household environment, please remind your children to constantly observe personal hygiene and keep the school environment clean. Please take note of the following measures:
 - In view of the latest situation of dengue fever, preventive measures should be taken to protect against mosquito bites. Please refer to the guidelines published by the Food and Environmental Hygiene Department, which can be accessed at:
https://www.fehd.gov.hk/english/pestcontrol/library/pdf_pest_control/mosquito_school.pdf
 - Seek medical advice as soon as possible if your children develop symptoms of diarrhea, vomiting and skin rash. If symptoms such as fever, sore throat, cough or influenza develop, they should put on a mask immediately and seek medical care promptly. Please also notify the school and let the children stay at home for rest until symptoms have improved and fever has subsided for at least two days, or follow the doctor's medical advice, whichever is longer.
 - Children with HFMD should stay at home for rest until fever has subsided and all vesicles have dried and crusted. As an extra precaution, if enterovirus 71 is confirmed to be the pathogen, children should take 2 more weeks of sick leave after all vesicles have dried up.
 - Inform the school immediately if children are sick or have been admitted to hospital for observation. Such information and contact details of students would be reported to CHP or relevant government departments on a need basis to help institute effective control measures to prevent the spread of communicable diseases.
 - Co-operate with the school by picking up children not feeling well from school and consulting the doctor immediately.
 - Provide children with handkerchiefs or tissue papers and remind them not to share towels or tissue papers with others.
 - Remind children to keep hands clean, cover nose and mouth while sneezing or coughing and dispose of used tissue paper properly.
 - Parents should measure children's temperature before they leave home for school.
 - When schools are advised by CHP to implement the additional measure on temperature monitoring, we will inform you of the details of the arrangements.
- d) At the beginning of the new school year, we have urged drivers and attendants of school buses not to drive/board these vehicles and make appropriate arrangements if they have a fever or any symptoms of communicable diseases. They should also inform the school and parents of the situation immediately.

- e) In case of any students being absent due to sickness, we would provide learning support for them so that their learning progress would not be affected.
- f) We would like to appeal to parents again for co-operation in maintaining a clean and healthy household environment. Please also remind your children to pay attention to personal hygiene and to take all necessary preventive measures against communicable diseases.

23. Regulations of the Use of Student Smart Cards and 'eWallet' Top-up (For All Students)

Financed by the Quality Education Fund, the school has been implementing the eCampus Scheme. The scheme aims at smoothing the administrative procedures via the use of new technology, thereby allowing teachers to take better care of students' needs. The school introduces the Student Smart Card system to facilitate administrative work for teachers and students, like students' attendance records, reward and punishment records, ECA records, books borrowing records, ePayment, etc. Students should pay attention to the following regulations and notes:

Regulations of the use of Student Smart Cards:

- Student Smart Cards are regarded as the identification card for students on campus. Parents should remind your child to keep it properly and bring it to school every day.
- Student Smart Cards can only be presented by the cardholder himself/herself and no student should present the Student Smart Card for others. If anyone is found violating the regulation, all involved parties shall be regarded as cheating and shall receive severe punishment.
- To prevent data loss due to damage to the chip, the Student Smart Card should be kept in a card holder.
- In case of damage or loss, students should report to the General Office and replace the Student Smart Card as soon as possible. A fee will be charged for the replacement of a new card.

The 'eWallet':

The 'eWallet' is another function that comes under the eCampus Scheme.

The school arranges different kinds of learning activities or assistance in purchasing teaching materials and stationery for students, which may involve some administrative fees. In the past, students had to bring cash to school and teachers had to spend time to collect money. With 'eWallet', students do not need to bring cash to school and the time for collecting money is also reduced.

Please take note of the followings:

- The Smart Card Account can be used to settle designated payments, such as small subscription fee of teaching materials and class activity transportation fee. The relevant items will be listed in the Notice to Parents. Please inform us and submit the reply slip in advance if you do not wish your child to place an order or participate in the activities.
- Top-up records and payment details will be shown in the intranet accounts of parents and students for verification.
- The school requests students to credit the eWallet with money at the beginning of the term or when the account balance is insufficient. All students should top up their account with \$500 at the beginning of the 1st term, about \$500 at the beginning of the second term (including air conditioning fee) and about \$500 at the end of second term (including registration fee). You will be informed of the actual top-up amount at a later stage.
- After School bid review, we chose HKT (Tap&GO) is chosen as the e-payment system provider for the coming year. The contract period is for three years, from 1st September, 2022 to 31st August, 2025. HKT (Tap&GO) can provide 7x24 hours enquiry hotline.
- S1 to S5 students can add value \$500 in their e-wallet. If the total amount of their e-wallet is more than \$1,000, they don't need to add value. S6 students can add \$200 in their e-wallet. If the total amount of their e-wallet is more than \$500, they don't need to add value.
- On the basis of User-pay principle, the transaction fee will be deducted from the e-wallet account when using the e-wallet for payment. The fee is 0.5% of each successful transaction order. (For example: \$500 transaction payment, the transaction fee is $\$500 \times 0.5\% = \2.5)
- The account balance will automatically be brought forward to the following academic year. All balance for subsequent terms at a later date will be returned to parents when students leave school.
- Student's Smart Card is not linked to the 'eWallet'. Therefore, anyone who finds a lost Student Card will not be able to use the money in the 'eWallet'.
- Students who are unable to reload Student Smart Card due to financial difficulty should contact the Vice Principal Ms. NGAN Ching-ha.

The arrangements of reloading 'eWallet' this term:

- All students should either hand in the payment via the e-Class Parents App or hand in the amount to the form teachers to reload 'eWallet' within one week after the resumption of classes.

- For enquiries, please contact the Vice Principal Ms. NGAN Ching-ha or Mr. SUNG kwok-on at 2792 6712.

24. School Intranet Parent's Account and eClass App (For All Students)

To strengthen the communication among teachers, students and parents, the school runs an intranet (<http://eclass.sts.edu.hk>) for parents to check the activities at school, student's conduct records and information about homework, etc. through this system. Parents could also communicate with teachers through e-mail. Please fill in the attached application form for a Parent's account of the school intranet (Appendix I) and submit it to the General Office. For details, please read the regulations listed in the application form.

To further enhance the communication between schools and parents, we will release our school notice via eClass App. Parents can login to your own account to sign reply-slips and receive the push messages from the school. Also, parents can keep track of students' learning information from the eClass App, i.e. students' e-attendance record, e-homework, school calendar and e-payment record etc.

Please find the "eClass App User guidelines" on our website home page (<http://www.sts.edu.hk>) or use the QR Code provided, and follow the guidelines to install the App on smartphones or any tablet devices. Parents can use it to read e-notices and sign reply-slips. At the early stage of eClass App arrangement, our school would distribute hard copy and electronic reply-slip simultaneously. Parents please use the app to acknowledge the receipt of notices electronically and sign the hard copy and return to class teachers during this transition period. We would inform parents of the details of electronic reply-slips when they are in full operation later.



If you have any enquiries, please feel free to contact eClass App support hotline at 3913 3211, or contact IT Education Team Mr. SUNG kwok-on, General office at 2792 6712.

25. Personal Information Collection and Privacy Policy (For All Students)

School handles the personal data of students and parents in accordance with the "Personal Data Collection and Privacy Policy" carefully. School regularly uploads photos and videos of student activities, including but not limited to: school website or in school publications, record students' academic reports etc., all personal data is collected for educational purpose only. This policy applies to parents or guardians and student's personal data which are used and kept by the school in accordance with the "Personal Data Collection and Privacy Policy" while your child is studying at the school. Please return Appendix V to the class teacher on or before 29th September, 2023 (Friday). If you need to change your mind in the future, please notify the school in written notice.

A) September Circular - Reply Slip (For All Students)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and understood September Circular in detail. All issues including 'Overdue books and lost books' are acknowledged.

Parent's suggestions (if any) : _____

Student's Name: _____

Class: _____

Class No: _____

Parent's signature: _____

Date: _____

Remarks: Form teachers should collect and submit the reply slips to Mr. CHU at the General Office.



B) eCampus Scheme – Top-up of 'eWallet' - Reply Slip (For All Students)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and acknowledged issues concerning the functions and payment of eCampus Scheme – 'eWallet', payment (S1-S5:\$500, S6:\$200) will be collected from all students. The amount will be deposited to the Student Smart Card account.

Parent's suggestions (if any) _____

Student's Name: _____

Class: _____

Class No: _____

Parent's signature: _____

Date: _____

Remarks: Form teachers should collect and submit the reply slips and payment to Ms Jasmine CHOW at the General Office.

C) School Arrangements during Tropical Cyclone and Heavy Persistent Rain – Reply Slip (For All Students)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and acknowledged matters concerning 'School arrangements during Tropical Cyclone and Heavy Persistent Rain'. I declare and agree that when the Hong Kong Observatory issues the tropical cyclone signal No.8 or above or Red / Black Rainstorm Warning and the Education Bureau announces the closure of school, provided that the condition is safe, my child would

- ☐ go home himself / herself (Class teachers will contact parents/guardians to seek permission)
- ☐ stay at school until being escorted by parents.

Student's Name: _____

Class: _____

Class No: _____

Parent's signature: _____

Date: _____

Remarks: Please put a tick ✓ in the appropriate box.

Form teachers should collect and submit the reply slips to Miss Remy MAK at the General Office.



Ref: 2023-2024 / No.1

D) 'The Student Activities Support Fund' - Reply Slip (Applicants should fill in the reply slip and submit it directly to Ms Jasmine CHOW at the General Office)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and acknowledged matters concerning 'The Student Activities Support Fund' and wish to apply for a full grant.

My family is

- ☐ accepting the 'Comprehensive Social Security Assistance' (CSSA) offered by the Social Welfare Department
(Please attach a copy of Comprehensive Social Security Assistance (CSSA) recipients—for Medical Waivers)
- ☐ under verification of accepting a * full / half grant given by the Student Financial Assistance Agency (* Please delete the inappropriate)
- ☐ I would like to apply for this funding support because of the following reason(s) :
(attach with a parent's letter)
- (☐ Recommended / ☐ Not Recommended)

Student's Name: _____

Class: _____

Class No: _____

Parent's signature: _____

Date: _____

Remarks: Please put a tick "✓" in the appropriate box.

Applicants should submit the reply slips to Ms Jasmine CHOW at the General Office.

E) Mobile Phones Policy - Reply Slip (For Applicants)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and acknowledge matters concerning Mobile Phones Policy.

☐

I hereby apply for the permission to bring a mobile phone to school for my child.

Reasons (Please state) : _____

☐

My child needs not apply for the permission to bring a mobile phone to school.

I will cooperate with the school and remind my child to abide by the regulations.

Student's Name: _____

Class: _____

Class No: _____

Parent's signature: _____

Date: _____

Remarks: Please put a ✓ in the correct box

Applicants should submit the reply slip to form teachers and then pass to Miss Remy MAK at the General Office.



Ref: 2023-2024 / No.1

F) Parental Consent on Participation in the Physical Education Lessons- Reply Slip (For All Students)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have carefully read and acknowledge matters concerning parental consent on participation in the Physical Education Lessons. I hereby make the following arrangement for my son/daughter:
(Please put a "✓" in the appropriate box)☐

My child is suitable for participating in PE lessons.

☐

My child is not suitable for participating in PE lessons. Relevant medical certificate is attached.

☐Please exempt my child from participating in PE lessons from _____ to _____
Relevant medical certificate is attached.☐

My child is only suitable for participating in the types of activities recommended by his/her doctor. Relevant medical recommendation is attached.

Student's Name: _____

Class: _____

Class No: _____

Parent's signature: _____

Date: _____

Remarks: Form teachers should collect and submit the reply slips to the collection box at the General Office.

G) Bulk Purchase of Career and Life Planning Learning Materials - Reply Slip (For S4 Students)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and understood the arrangement of the collective order of textbooks or learning materials and agree to order.

Student's Name: _____

Class: _____

Class No: _____

Parent's signature: _____

Date: _____

Remarks: Please fill in the reply slip. The payment will be settled via "ePayment" on 6th October 2023. Form teachers should collect and submit the reply slips to Ms. Jasmine CHOW at the general office.



Ref: 2023-2024 / No.1

H) Collective Order of Calculators - Reply Slip (For All Students)

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I have read and understood the arrangement.

☐ I will purchase the calculator on my own.

☐ I will purchase the calculator (Model no. CASIO Fx-50FH II) through the school at \$225 each.

Please tick (✓) the appropriate box

Student's Name: _____

Class: _____

Class No: _____

Parent's signature: _____

Date: _____

Remarks: The reply slip should be signed and returned to the class teachers by 8th September, 2023. Fees should be given to your subject teachers.



Ref: 2023-2024 / No.1

I) Textbooks and Teaching Materials Order - Reply Slip (For S1 to S3 Students)

I have read and understood the arrangement of the collective order of textbooks or learning materials and agree to order.

Parent's suggestions (if any) : _____

Student's Name: _____

Class: _____

Class No: _____

Parent's signature: _____

Date: _____

Remarks: Please fill in the reply slip. The payment will be settled via "ePayment" on 15th September, 2023. Form teachers should collect and submit the reply slips to Ms. Jasmine Chow at the General Office.

J) Bulk Purchase of Citizenship and Social Development textbook - Reply Slip (For S6 Students)

I have read and understood the arrangement of the collective order of textbooks or learning materials and agree to order.

Parent's suggestions (if any) : _____

Student's Name: _____

Class: _____

Class No: _____

Parent's signature: _____

Date: _____

Remarks: Please fill in the reply slip. The payment will be settled via "ePayment" on 8th September, 2023. Form teachers should collect and submit the reply slips to Ms. Jasmine Chow at the General Office.

**K) Influenza Vaccination Injection for students–Reply Slip (For participants)**

To: Sai Kung Sung Tsun Catholic School (Secondary Section)

I understand that Hong Kong Health Club Limited will provide Influenza Vaccination Injection (Quadrivalent) for students. Dr. CHAN Cheuk Lok is the registered outreach doctor.

I * ☐ give consent to

☐ do not give consent to

my son's / daughter's to receive Influenza Vaccination.

(*Please tick "✓" the appropriate boxes).

Student's Name: _____

Class: _____

Class No: _____

Parent's signature: _____

Date: _____

Parent's suggestions (if any) : _____

Remarks: No nasal spray type vaccine will be provided in this injection.

**Sai Kung Sung Tsun Catholic School (Secondary Section)
2023-2024 Information of Electronic Newspaper Subscription**

Newspaper	Dates	Price
1. 「明報」中學學生版（電子版）	Whole year	\$390
2. 「香港經濟日報」電子版	Whole year	\$300
3. 「星島」及「校園報」電子報	Whole year	\$248
4. Young Post & SCMP ePaper	Whole year	\$399

- Please submit the subscription fees to the library on or before 21/9/2023 (Thursday).
- Should you have any enquiries, please contact the school Teacher Librarian, Mr. CHAN Kim at 2792 6712.

Medical History of Student

(Restricted - The information provided will only be used for the purpose of the student's health reference)

Name of Student : _____ Sex : _____ Class: _____ Class No.: _____

Date of Birth: _____ Name of Parent/Guardian: _____

Emergency Telephone Number: 1. _____ 2. _____

1. If the student has ever had the medical condition(s) below, please put a “✓” in the appropriate box(es) and give details.

		Age detected	Details of Disease	Recommended treatment (if applicable)
<input type="checkbox"/>	G6PD deficiency			
<input type="checkbox"/>	Bronchial asthma			
<input type="checkbox"/>	Epilepsy			
<input type="checkbox"/>	Fits due to fever			
<input type="checkbox"/>	Kidney disease			
<input type="checkbox"/>	Heart disease			
<input type="checkbox"/>	Diabetes mellitus			
<input type="checkbox"/>	Hearing defect			
<input type="checkbox"/>	Haemophilia			
<input type="checkbox"/>	Anaemia			
<input type="checkbox"/>	Other blood disease			
<input type="checkbox"/>	Allergy to drugs			
<input type="checkbox"/>	Allergy to vaccines			
<input type="checkbox"/>	Allergy to food			
<input type="checkbox"/>	Other allergies (Please specify: _____)			
<input type="checkbox"/>	Tuberculosis			
<input type="checkbox"/>	Minor operation			
<input type="checkbox"/>	Major operation			
<input type="checkbox"/>	Mental problems (eg. psychosis, depression, anxiety disorder, obsessive compulsive disorder, etc.)			
<input type="checkbox"/>	Others			

2. If the student is considered not suitable for participation in PE lessons or any other type of school activities, please specify and submit a medical certificate for school's reference.

3. Other supplementary information :

(Signature of Parent/Guardian)

(Name of Parent/Guardian)

Date

Collection of Personal Data**Purpose of Collection :**

Personal data collected from your child is only used for handling matters relating to his / her health and safety. Though the provision of such data is done entirely on a voluntary basis, insufficiency of information may make the school unable to have a clear picture of your child's medical history. We may not be able to provide proper assistance to him / her in case of accident.

Access to Personal Data :

According to Personal Data (Privacy) Ordinance, you have the right to access and correct the data supplied. Please contact the school if necessary.

香港特別行政區政府
衛生署
學生健康服務總部

九龍觀塘啓田道 99 號
藍田分科診所 4 樓
電話：3163 4600



The Government of the Hong Kong
Special Administrative Region
Department of Health
Student Health Service
Head Office

4/F Lam Tin Polyclinic, 99 Kai Tin Road,
Kwun Tong, Kowloon.
Tel. No.: 3163 4600

21 August 2023

Dear Parents/Guardians,

Student Health Service

The Student Health Service of the Department of Health is now conducting enrolment exercise for the 2023/2024 school year. The annual health assessment will be arranged for all primary and secondary day school students. The service period starts from November 2023 to October 2024. We would like to invite your child to participate in the service.

The objectives of Student Health Service are to safeguard both the physical and psychological health of students through health promotion and disease prevention services, enabling them to gain the maximum benefit from the education system and develop their full potential. Our scope of service includes health assessment (including physical examination, growth and puberty assessment when necessary), individual health counselling and health education. For details of the health programmes categorised by grade and the letter of “Hearing Screening Test for Secondary 2 Students”, you may refer to the “Health Programmes at Student Health Service Centre” at www.shs.gov.hk/healthprog.pdf and https://www.studenthealth.gov.hk/english/resources/resources_forms/resources_forms.html.

Enrolled students of the Student Health Service will be given an annual appointment at a designated Student Health Service Centre according to the location of their schools. The Centre designated for your child is Sha Tin Student Health Service Centre at 1/F Sha Tin (Tai Wai) Clinic, 2 Man Lai Road, Tai Wai, Sha Tin. An appointment letter will be sent to you through the school about one month before the appointment date. You are invited to accompany your child on the appointed date. Student Health Service Centre may contact you at the given phone number if necessary when you cannot accompany your child. In exceptional circumstances where we could not reach you, we may seek support from school to contact you.

Students joining Student Health Service will be charged according to their eligibility status. The service is provided free to students who are “eligible persons” (please see “Notes for Parents / Guardians” for details). Please return the completed “Application and Consent Form” to the school at your earliest convenience (if you do not agree to enrol your child in the Student Health Service, please complete Parts A and C of the form).

For further details of the Student Health Service, you may browse the Student Health Service website www.studenthealth.gov.hk or refer to the QR code on the application form. For enquiries, please call Sha Tin Student Health Service Centre at 2609 3461 / 2609 5591.

Yours faithfully,

(Dr. Thomas CHUNG)
Consultant Community Medicine
Family and Student Health Branch
Department of Health

Notes for Parents/Guardians

Please take note of the followings:

1. The Student Health Service provides yearly health assessment for health promotion and disease prevention. In between assessments, if student is unwell or has any other health concerns or needs curative service, may seek medical treatment from the General Out-Patient Clinics of the Hospital Authority or private medical practitioners. **For students with academic problems, they or their parents should seek advice from teachers or student guidance officers.** For details of the health programmes categorized by grade, you may refer to the “Health Programmes at Student Health Service Centre” at <http://www.shs.gov.hk/healthprog.pdf>.
2. Students joining the Student Health Service will be charged according to their “eligible persons” and “non-eligible persons” status. Student Health Service may obtain relevant documentation relating to the students from the students and their parents/guardians for the verification of their eligibility status for fee-determination purpose. Students with one of the following valid identity documents belong to “eligible persons”:
 - i) Hong Kong Permanent Identity Card / Hong Kong Identity Card (subject to further checking)
 - ii) Hong Kong Birth Certificate with permanent resident status of Hong Kong Special Administrative Region (HKSAR) indicated as “ESTABLISHED”
 - iii) Hong Kong Birth Certificate with permanent resident status of HKSAR indicated as “NOT ESTABLISHED”, but the Permit to Remain in the HKSAR shows that:
 - a. unconditional stay in HKSAR has been granted
 - b. the holder is permitted to remain until (date) and provided that the holder **is not a visitor** and **has not overstayed in Hong Kong**
 - iv) HKSAR Passport
 - v) HKSAR Re-entry Permit
 - vi) HKSAR Document of Identity for Visa Purpose bearing valid visa endorsement to stay in Hong Kong
 - vii) Travel documents with one of the following labels /stamps issued by the Immigration Department:
 - a. “The right to land in Hong Kong”
 - b. “The holder was permitted to land”
 - c. “Previous conditions of stay are hereby cancelled”
 - d. “Eligibility for Hong Kong permanent identity card verified”
 - e. “Certificate of Entitlement to the right of abode in HKSAR”
 - f. “Unconditional stay” (subject to further checking)
 - g. “Permitted to remain until (date)” / “permission to remain extended until (date)” provided that the holder **is not a visitor** and **has not overstayed in Hong Kong** (subject to further checking).
 - viii) Certificate of Exemption
 - ix) Consular Corps Identity Card

The Student Health Service is provided free of charge for students who are “eligible persons”. For those who are “non-eligible persons”, e.g. holders of travel document (passport, Two-way Permit) showing their status as “Visitors” or holders of Form of Recognizance, have to pay on the appointment day the gazetted annual fee (the prevailing rate is HK\$615). Students have to provide relevant identity documents for the checking of their eligibility for free service.

For eligibility of the rates of charges applicable to “eligible persons”, please refer to the Gazette Notice 5114.

3. Enrolled students will be given an annual appointment of approximately 90 minutes for health assessment and health education at a designated Student Health Service Centre. The health assessment will be conducted in either English or Chinese. You are invited to accompany your child during the assessment. The service hours of the centre are 9 am to 1 pm and 2 pm to 6 pm from Monday to Friday (except public holidays) (**Tai Po Student Health Service Centre is closed on Wednesday**). Most students will be given an appointment outside school hours.
4. Parents and children are most welcome to make use of the Health Education Infoline 2833 0111 provided by the Department of Health or browse the Student Health Service website <http://www.studenthealth.gov.hk> for information on Student Health Service.
5. For enquiries, please call the Student Health Service Centre during service hours.





Department of Health

Application & Consent Form for Student Health Service 2023/2024

(Please complete this form in BLOCK letters using ball pen)

A. Student/ Participant Particulars (This part must be completed and <input checked="" type="checkbox"/> as appropriate)									
Name of Student / Participant (Please complete the name as printed on Identity Card / Birth Certificate)						Date of Birth		Sex	
Surname (English)		Other name (English)		Surname (Chinese)		Other name (Chinese)		Day Month Year	<input type="checkbox"/> Male <input type="checkbox"/> Female
Name of school (if applicable)						<input type="checkbox"/> AM <input type="checkbox"/> PM <input type="checkbox"/> Whole Day		Class	
* Student should bring along the stated identity document on the day of the annual health assessment. Type of document: Document No.: 									
<input type="checkbox"/> HK Permanent Identity Card <input type="checkbox"/> HK Birth Certificate (with permanent resident status of HKSAR indicated as "ESTABLISHED") <input type="checkbox"/> HKSAR Passport <input type="checkbox"/> HKSAR Re-entry Permit <input type="checkbox"/> HKSAR Document of Identity for Visa Purpose (bearing valid visa endorsement to stay in HK) <input type="checkbox"/> Valid travel document (Passport) with label / stamp showing "right to land" / "right of abode" / "unconditional stay" / "permitted to land" in HK / "previous conditions of stay are hereby cancelled" / "eligibility for HK permanent identity card verified" <input type="checkbox"/> Valid travel document (Passport) with label / stamp showing "permitted to remain until (date)" or "permission to remain extended until (date)" in HK provided that the holder is not a visitor and has not overstayed in HK <input type="checkbox"/> Travel document (e.g. Passport, Two-way Permit) showing the holder's status as "Visitor" / holders of Form of Recognizance (should be charged at "non-eligible person" rate) Student who selects the following documents is required to further provide requested information to prove his / her eligibility. Otherwise, he / she would be charged at "non-eligible person" rate. <input type="checkbox"/> HK Birth Certificate (with permanent resident status of HKSAR indicated as "NOT ESTABLISHED") <input type="checkbox"/> HK Identity Card (only applicable for the age of 11 or above) <input type="checkbox"/> Other identity documents, please specify: _____									
B. Consent and Declaration (If you agree to enrol your child in the Student Health Service, please complete this part)									
Place of Birth		Period of arrival in Hong Kong (Not for child born in Hong Kong)				Day-time contact telephone no. of parent / guardian (Remarks : for phone contact and receiving SMS message) Home telephone no. / other cell phone no.			
		<div style="display: flex; align-items: center; justify-content: center;"> <div style="border: 1px solid black; width: 20px; height: 20px; margin: 0 5px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; margin: 0 5px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; margin: 0 5px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px; margin: 0 5px;"></div> </div> <div style="display: flex; justify-content: space-around; width: 100%;"> Month Year </div>							
Address: Room Floor Block <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div> Building <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div> Street <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div> District <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div> Mail Collection Number <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 2px;"></div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <input type="checkbox"/> Hong Kong <input type="checkbox"/> Kowloon <input type="checkbox"/> New Territories <input type="checkbox"/> Others _____ </div>									
I agree to enrol the above named child in the Student Health Service. I give consent to and authorise the Director of Health to obtain or disclose all relevant information relating to the child from me, the school the child is attending, the service providers engaged by Student Health Service, Government Departments and Bureaux and relevant parties for the purpose of enrolment and follow-up appointment and establishing the eligibility status of the child for fee-determination purpose. (The Student Health Service is provided free for those students who are "eligible persons". For "non-eligible persons", they have to pay on the appointment day the gazetted annual fee, the prevailing fee is HK\$615.) Signature of Parent / Guardian _____ Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Guardian Name of Parent / Guardian _____ Date _____ (Please complete in block letter)									
C. Do not agree to enrol (If you disagree to enrol your child in the Student Health Service, please complete this part)									
I do not agree to enrol the above named child in the Student Health Service. Reason for non-enrolment _____ Signature of Parent / Guardian _____ Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Guardian Name of Parent / Guardian _____ Date _____ (Please complete in block letter)									

Statement of Purposes **Student Health Service**

Purpose of Collection

1. The personal data are provided by patients and clients with whom the Department of Health (DH) interacts in the delivery of the services, and other related activities. The personal data provided will be used by DH for validation of authenticity of identity for the following purposes:
 - a. Proof of eligibility;
 - b. Providing services including but not limited to clinical service, appointment arrangement and notification and client relation matters;
 - c. Record of test results / examination / investigation / treatment for continuation of care or reference by other medical professionals;
 - d. Consent for particular treatments / tests;
 - e. Tracking of payment;
 - f. Suspected outbreak investigation;
 - g. For notification of tuberculosis or other disease reportable/ notifiable for public health purposes;
 - h. Tracing defaulters for follow-up / treatment;
 - i. Record of enrolment / management;
 - j. For preparing statistics and accounting reports, epidemiological surveillance, carrying out research or teaching purpose; and
 - k. Audit purpose.
- * The provision of personal data is voluntary. If you do not provide sufficient information, we may not be able to prove your eligibility for specific service / activities and cannot provide service / assistance to you or even the service / assistance may still be provided, you will be charged at the “non-eligible persons” (usually higher) rate.

Classes of Transferees

2. The personal data you provide are mainly for use within the DH but they may also be disclosed to other Government bureaux / departments or relevant parties for the purposes mentioned in para. 1 above, if required. Apart from this, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

Access to Personal Data

3. You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data. A fee may be imposed for complying with a data access request.

Enquiries

4. Enquiries concerning the personal data provided, including the making of access and corrections, should be addressed to:

Student Health Service
Clerical Officer
4/F, Lam Tin Polyclinic,
99, Kai Tin Road, Kwun Tong, Kowloon

Student Health Service
www.studenthealth.gov.hk



Health Programmes at
Student Health Service Centre
www.shs.gov.hk/healthprog.pdf



FOR PERSONS AGED BELOW 65 YEARS

**Consent to Use Vaccination Subsidy
Vaccination Subsidy Scheme
Department of Health**

eHS(S) Transaction No. (For Doctor's Use)
ONE TRANSACTION NUMBER ONLY

TG _____ - _____ - _____

Note: Please complete this form in BLOCK letters using black or blue pen and put a "✓" in appropriate boxes and *delete as appropriate. **Two consent forms are required for two doses of subsidised vaccination.** Please read the information sheet about the Vaccination Subsidy Scheme and the concerned vaccine before you sign this form.

I consent to use the Government subsidy for **myself / my child / my ward *** to receive Seasonal Influenza Vaccination under the Vaccination Subsidy Scheme with details as follows:-

Name of Doctor	Dr Chan Cheuk Lok	Date of Vaccination	27/10/2023
Place of Vaccination	Sai Kung Sung Tsun Catholic School (Secondary Section)		

Type and Dose Sequence of Seasonal Influenza Vaccine (Put a "✓" in the most appropriate box)

<input checked="" type="checkbox"/> Quadrivalent Inactivated Influenza Vaccine (Injectable)	ALL persons aged 9 or above: <input checked="" type="checkbox"/> The only dose for this season Children under the age of 9 but have received Seasonal Influenza Vaccination in previous seasons: <input type="checkbox"/> The only dose for this season Children under the age of 9 but have <u>NEVER</u> received Seasonal Influenza Vaccination in previous seasons (vaccine naïve children): <input type="checkbox"/> The first dose for this season <input type="checkbox"/> The second dose for this season
<input type="checkbox"/> Quadrivalent Live Attenuated Influenza Vaccine (Nasal Spray)	
<input type="checkbox"/> Quadrivalent Recombinant Influenza Vaccine (Injectable)	

Eligibility Statement (Put a "✓" in the most appropriate box and * delete as appropriate.)

I confirm that **I am / my child is / my ward is *** a Hong Kong resident and that:

☐ I am pregnant
Confirmation of pregnancy by attending enrolled doctor: _____
After you save the signed form, you will no longer be able to edit it.
Save a copy first before you sign, if necessary. Please sign your name here

Attending Enrolled Doctor's Signature

☐ I am between the age of 50 and less than 65 (*For 65 years old or above, please use another form*)

☒ **My child / ward *** is between the age of 6 months and less than 18 years **OR** is 18 years or above but attending a secondary school in Hong Kong (*For the latter, please provide a copy of student handbook/ card*)

☐ **My child / ward *** is a person with intellectual disability holding:

- ☐ The Registration Card for People with Disability specifying "Intellectual Disability" or "Mentally Handicap"
- ☐ A medical certificate issued by a Registered Medical Practitioner that my child / ward is entitled to subsidized vaccination
- ☐ A certificate issued by the Person-in-charge of designated Persons with Intellectual Disability Institutions that my child / ward is a service user of the institution

(Please provide a copy of the aforesaid document)

☐ **I am / My child is / My ward is ***

- ☐ A recipient of the Social Welfare Department's Disability Allowance (*Please provide a copy of the disability allowance approval letter*)
- ☐ A recipient of standard rate of "100% disabled" or "requiring constant attendance" under the Comprehensive Social Security Assistance ("CSSA") Scheme of the Social Welfare Department (*Please provide a copy of documentary proof and sign a self-declaration form provided by the doctor enrolled in VSS*)

The Personal Details of Recipient (as indicated on identity document)	
Name: _____ (English) (surname) (given name)	_____ (Chinese) (surname) (given name)
Date of Birth: _____ (dd/mm/yyyy)	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Identity Document (Please put a "✓" in the box and fill in the document number as appropriate)	
Note: Only Hong Kong Identity Card or Certificate of Exemption would be accepted for person aged 12 or above.	
<input type="checkbox"/> Hong Kong Birth Certificate Registration No.:	_____ ()
<input type="checkbox"/> Hong Kong Identity Card No.: Date of Issue: _____ (dd/mm/yyyy)	_____ () HKIC Symbol: <input type="checkbox"/> A <input type="checkbox"/> C <input type="checkbox"/> R <input type="checkbox"/> U
<input type="checkbox"/> Hong Kong Re-entry Permit No. (Beginning with "RM" / "RS"): Date of Issue: _____ (dd/mm/yyyy)	R _____
<input type="checkbox"/> HKSAR Document of Identity No. (Beginning with "D") : Date of Issue: _____ (dd/mm/yyyy)	D _____
<input type="checkbox"/> Permit to Remain in HKSAR (ID 235B) - Birth Entry No.: Permitted to remain until: _____ (dd/mm/yyyy)	_____ ()
<input type="checkbox"/> Non-Hong Kong Travel Documents No. (e.g. Foreign passports): HKSAR Visa / Reference No.:	_____ - _____ - _____ ()
<input type="checkbox"/> Certificate issued by the Births Registry for adopted children - No. of Entry:	_____ / _____
<input type="checkbox"/> Serial No. of the Certificate of Exemption: Reference No.: HKID No. shown on the Certificate: Date of Issue: _____ (dd/mm/yyyy)	_____ _____ _____ ()

I have read / been informed and fully understood my obligation and liability under this consent form and the Statement of Purpose of Collection of Personal Data.

After you save the signed form, you will no longer be able to edit it.
Save a copy first before you sign, if necessary. Please sign your name here

Signature of recipient (or finger print if illiterate#): _____

Contact Telephone No.: _____

Date: _____

Parent / Guardian should complete the following only if recipient is aged below 18 / mentally incapacitated

After you save the signed form, you will no longer be able to edit it. Save a copy first before you sign, if necessary. Please sign your name here

Signature of Parent / Guardian: _____

Name of Parent / Guardian (in English): _____

Relationship: ☐ Father ☐ Mother ☐ Guardian

Contact Telephone No.: _____

Date: _____

Witness should complete the following if the recipient has mental capacity but is illiterate

This document has been read and explained to the recipient in my presence. After you save the signed form, you will no longer be able to edit it. Save a copy first before you sign, if necessary. Please sign your name here

Signature of Witness: _____

Name of Witness (in English): _____

Hong Kong Identity Card No.: _____ (X) (X) (X) (X)
(only the alphabet and the first three digits are required)

Contact Telephone No.: _____ Date: _____

Seasonal Influenza Vaccination / Pneumococcal Vaccination Health Assessment and Vaccination Record

季節性流感疫苗 / 肺炎球菌疫苗接種 健康評估表及疫苗接種記錄

I. Information to be completed by service provider 由服務提供者填寫的資料

Name of Doctor-in-charge (負責醫生姓名): Dr Chan Cheuk Lok
 Organisation (主辦機構名稱): Hong Kong Health Club
 Place of Vaccination (接種疫苗地點): 西貢崇真天主教學校(中學部)
 Date of Vaccination (接種日期): 27 / 10 / 2023
 Enquiry Telephone Number (查詢電話): 2336 8086

II. Information to be completed by the vaccine recipient* 由接種者填寫的資料*

Please put a ✓ in the appropriate box 請在適當方格內加上 “✓” 號

A. Seasonal Influenza Vaccination 季節性流感疫苗接種

Applicable to <u>Inactivated Seasonal Influenza Vaccine</u> 適用於滅活季節性流感疫苗		Yes 有	No 沒有
1	Have you ever received any seasonal influenza vaccination? 你曾否接受流感疫苗接種?		
2	Do you have a history of allergic reaction to egg? 你是否對雞蛋曾出現過敏反應?		
3	Do you have a history of allergic reaction to any antibiotic? 你是否對任何抗生素曾出現過敏反應? (Please provide the name of antibiotic: _____) (請提供抗生素名稱: _____)		
4	Have you ever experienced any limb numbness or weakness after receiving prior seasonal influenza vaccination? 你是否曾在接種流感疫苗後, 出現手腳麻痺或無力?		
5	Do you have a history of severe allergic reaction to any vaccine component or a previous dose of any influenza vaccine? 你是否對任何疫苗成分或接種任何流感疫苗後曾出現嚴重過敏反應?		
6	Are you suffering from any bleeding disorders or on anticoagulants? 你是否出血病症患者或正服用抗凝血劑?		

Note: Children under the age of 9 who have never received any seasonal influenza vaccination before need to receive a 2nd dose 4 weeks after receiving the 1st dose.

注意: 9 歲以下從未接種過流感疫苗之小童, 需於 4 星期後接種第二劑疫苗

I declare that the information provided is correct and consent to receive the vaccination.

本人聲明以上所提供之資料全屬正確, 並同意接受疫苗接種。

Name of participant (English): _____ 參加者姓名 (中文): _____

Daytime Contact Number 日間聯絡電話: _____

Date of Birth 出生日期: _____ (DD/MM/YY) (日/月/年) Age 年歲: _____

Gender 性別: M / F (男 / 女)

Type of HK Identity document 香港身份證明文件: _____

Document number 證明文件號碼: _____

Signature 簽署: _____ Date 日期: _____

* If the vaccine recipient is under the age of 18 or mentally incapacitated, the form should be signed by parent / guardian

若接種者為 18 歲以下或無行為能力, 由家長或監護人簽署

III. Information to be completed by the healthcare worker providing vaccination 由提供接種的醫護人員填寫的資料

		Yes 有	No 沒有
1	Does the vaccine recipient have fever or flu symptoms on the vaccination day? 於接種當日，接種者是否有發燒或感冒徵狀?		
2.	Does the recipient have high-risk conditions? (For PCV13 vaccination only) 接種者是否有高風險情況? (只適用於十三價肺炎球菌疫苗接種)		

Vaccine given 已接種的疫苗

- Name of Vaccine疫苗名稱(1): _____

Lot No. 批次編號: _____ Expiry Date 有效日期: _____ (日/月/年)

- Name of Vaccine疫苗名稱(2): _____

Lot No. 批次編號: _____ Expiry Date 有效日期: _____ (日/月/年)

Name of healthcare worker 醫護人員姓名: _____ Signature 簽署: _____

Details of STEAM Programme for S1 and S2 (Attachment)

A. Background

- a) **Trend of STEAM Education**
STEAM stands for “Science”, “Technology”, “Engineering”, “Art” and Mathematics. It is initiated in 90’s centuries. As the advancement of information technology, STEAM education are more and more to be valued in the world and become a focus in Education field. STEM education is distinguished from other traditional subjects as it focuses on cross-curriculum knowledge, cross-curriculum knowledge and the application of state-of-the-art technology.
According to the Policy Address (2022), Hong Kong will step up the promotion of STEAM education "for all", "for fun" and "for diversity" in primary and secondary schools, building a solid foundation for students in support of the direction of promoting I&T development in Hong Kong.
- b) **School-based STEAM Education Programme**
School-based STEAM Education programme is to nourish the students with laying the foundation of Science, Technology, Mathematics and Art from junior form of secondary school. It also invites the creativity of students and equips students with the abilities acquired in 21st century. It supports the direction of Hong Kong promoting I&T development and also fostering of talents. In order to encourage self-learning of students, the schools intensify school-based STEAM education programme, including sticking closely to Science, Technology, Art and Mathematics subjects. It strengthens interdisciplinary collaboration.

B. The theme of the programme: From “Small development” to “Big Inventions”.

C. Aim

- To provide challenging learning activities and strengthen the interest toward STEAM related issue, creativity, collaboration and problem-solving skills.
- To provide opportunities for students to integrate and apply the STEAM-related knowledge and attribute so as to solve problems and design a new product.
- To initiate the curiosity of students and persist when facing difficulties.
- To provide a platform for different key learning area to accommodate teaching and learning strategy and to provide a cross-curriculum collaboration platform. It also promotes students integrating and applying STEAM related knowledge and skills.

D. Outline

A. Key Learning Area

The key Learning Areas has updated the strategy and accommodation to STEAM related curriculum. Through the plan, The KLA are going to have cross-curriculum collaboration and continuously develop school-based STEAM education- related programme.

B. Learning activities.

“Small development” (S1 and S2):

students need to attend online theoretical lesson and learning STEAM-related knowledge and skills through workshops

“Big invention” (S2):

students attend group tutorial and apply the knowledge to invent a gadget.

S1 STEAM Programme

A. Theory Lesson

a) Aims

- To assimilate STEAM related content into Technology KLA. Intensify Science, Technology, Art and Mathematics interdiscipline applications and skills.
- To inspire students with creativity.
- To nurture information literacy of students under digital multimedia generation.

b) Contents

- Gerontechnology
- Material Science
- Electric circuit
- Data processing
- Size measurement
- Estimation
- Application of Micro:bit
- Scientific morality and information literacy
- Marketing and business

B. Post-class workshop

a) Aim

- To provide a platform for students to learn and apply the knowledge about STEAM-related subjects.
- To learn the essential skills for inventions in S2.

b) Programme information

Content: Laser cut experience, Hot Melt Glue Gun and Foam Cutting Workshop, Welding workshop

S2 STEAM Programme

Aim:

- To let students to learn and apply the knowledge of STEAM-related subjects.
- Through utilizing the resources of external organization, to provide special learning experience for students.
- Students could apply the knowledge of STEAM learned from S1 and S2 to complete the inventions.

A. IoT workshop

- To let students to understand the principle of IoT
- Students could apply IoT technology, enhance the variety of the inventions

B. Group tutorials

- Students could compose the inventions under the guide of STEAM teachers
- To let students to be creative and incubate students with generic skills.

B. Showcase

- During post-exam activities period in July.

西貢崇真天主教學校(中學部)

個人資料收集及私隱政策(學生及家長)

西貢崇真天主教學校(中學部) (下稱「本校」)承諾遵守《個人資料(私隱)條例》及由個人資料私隱專員發出的各類實務守則，以保護個人資料私隱。為此，本校會採取切實可行步驟，確保嚴格依照《個人資料(私隱)條例》有關私隱、保密及保安條文的標準，處理一切個人資料。

1. 本校持有的學生及家長或監護人的個人資料類別：

本校持有的學生及家長個人資料只涉及下三大類別：

- (A) 學生紀錄 —— 包括每一名正在或曾經就讀本校所辦（或與其他教育機構或團體合辦）課程的學生個人資料、學業紀錄等；
- (B) 家長或監護人紀錄 —— 包括每一名正在或曾經就讀本校學生的家長或監護人聯絡資料；
- (C) 其他紀錄 —— 包括因應學校推廣或活動等用途而收集的個人資料、相片、錄像等資料。

2. 保存個人資料

一般而言，本校將會按資料需用的時間保存學生及其家長或監護人的個人資料，並只容許獲本校授權的教職員，在合法合理的情況下，按指定目的查閱所需的個人資料，以回應學生本人日後的訴求，並履行機構責任，為其撰寫並簽發具公信力的在學證明書。

3. 使用各類別個人資料的目的

- (A) 家長或監護人資料 —— 為學校與家長間的聯絡之用。
- (B) 學生紀錄 —— 為學務及行政支援之用，包括入學登記、在校的學業、操行、服務及活動紀錄、公開考試成績、學生獎學金及經濟援助、學生輔導、學生升學及事業發展、校友事務、辦學團體屬下各校作教育研究用途的數據分析等。
- (C) 其他紀錄 —— 視乎該等紀錄的性質及收集資料的指明用途，包括本校各項服務和活動相關的行政工作，處理入學申請，推廣及培訓活動、購置服務、意見徵詢、對學校學生及家長或監護人的合法而恰當查詢等。

4. 轉移個人資料

未經事先授權，本校絕對不會將收集或保存的個人資料轉移。本校只會根據收集個人資料時（或之前）或已向資料提供者預先聲明收集資料的指定用途，把相關的個人資料，披露及/或轉移給教育局、考試及評核局、合法收集資料的政府部門、本校的辦學團體（主要為教育研究用途的數據分析）等。任何第三方一旦獲得本校披露及/或轉移資料提供者的個人資料，均在法律上負有責任，須將該等個人資料保密。

5. 個人資料的準確性

本校採取適當措施，將所持有個人資料的準確性、完整性及關連性保持在合理水平，以符合個人資料收集用途。本校致力將資料提供者的資料保持準確及適時更新，惟仍有賴資料提供者向本校準確提供所需資料，以及盡快通知本校關於其個人資料的任何錯誤或變更。

6. 查閱及改正資料

資料提供者或其合法授權人可以查閱、更新或改正本校所持有資料提供者的個人資料。所有查閱資料的要求，必須以中文或英文書面提出。詳情可向本校校務處查詢。

敬覆者：本人現同意披露本人及敝子弟的個人資料予學校，並授權學校按上述「個人資料收集及私隱政策」，使用及保存本人及敝子弟的個人資料。

此 致

西貢崇真天主教學校(中學部)

學生姓名：_____

班 級：_____ 學號：_____

家長簽署：_____

日 期： 二零二三年_____月_____日